October 2016

Triathlon Australia planning weekend 2001

Jane Hunt
jhunt@bond.edu.au

Follow this and additional works at: http://epublications.bond.edu.au/tri_aust

This work is licensed under a Creative Commons Attribution-Noncommercial-No Derivative Works 4.0 License.

Recommended Citation


This Article is brought to you by the Special Collections at ePublications@bond. It has been accepted for inclusion in Triathlon Australia Collection by an authorized administrator of ePublications@bond. For more information, please contact Bond University's Repository Coordinator.
TO: David Coles  
Chair  
Technical Committee

FROM: Tim Wilson  
National Executive Director

DATE: 12 June 1997

RE: Triathlon 2001 Weekend - Presentations

Dear David

Further to advice already received, I write to provide details concerning your presentation in the key area of Technical at the forthcoming Triathlon 2001 Weekend.

As the presenter of your key area, you will be required to provide an overview of between 10 to 20 minutes on your committee’s planning elements for the 1997-2001 period.

An example presentation you may wish to consider, may include the major planning components, such as the aim/goal of your committee, the objectives your committee has set for itself to reach that aim, the strategies you will need to employ to ensure objective and finally a few effective performance indicators that will measure your intention and indicate if your planning was successful.

The following example may be of some assistance for you;

<table>
<thead>
<tr>
<th>Key Area: Technical</th>
</tr>
</thead>
<tbody>
<tr>
<td>Goals: Provide the sound Technical support to all aspects of Triathlon competition</td>
</tr>
<tr>
<td>Objective: Conduct ITU Level 111 Courses</td>
</tr>
<tr>
<td>Strategies: Conduct 2x level 111 courses in 1997. Conduct 1 x Level 111 course in NT Update Level 111 course in 98</td>
</tr>
<tr>
<td>Performance Indicator: Enlist 30 x Level 111 officials in 1997 Ensure 5 Level 111 officials are active in each state and territory by 1998</td>
</tr>
</tbody>
</table>
In addition, I request that you provide me with your three major objectives and subsequent strategies and performance indicators before the workshop. These will be used by the focus groups in discussions later in the proceedings.

To ensure a workshop consistency, and a better appreciation for your plan, may I request you also include overhead material in your presentation to the group.

I will forward an updated agenda to you next week.

Should you have any queries please do not hesitate to contact me.

Good Luck

Tim
TO: Participants
Triathlon 2001 Weekend

FROM: Tim Wilson
National Executive Director

DATE: 17 June 1997

RE: Triathlon 2001 Weekend - General Comments

Dear Participant

Please be advised that coffee/tea, lunch on Saturday and Dinner on Saturday night will be complementary.

Any additional costs associated with your hotel stay, excluding standard accommodation, will be user pay.

Please advise me should you not be in a position to attend the Saturday night Dinner. Dinner on Saturday night includes 4 Hours of free drinks.

Those wanting a run or swim on Saturday morning, please let me know and I can arrange a social group.

I look forward to meeting you in Sydney.

Regards

Tim
Accommodation Bookings

Friday Night/Saturday Night

Allan Voss/Brian Chapman
Mark Batten/David Coles
Melinda Farr/Bronwyn Marshall
Deane Welsh/Malcome Wells
David Hansen/Tom Tindal
Peter Hall/Brian Hinton
Debbie Hoare/Jackie Gallagher
Paul Gorrie/Friend
Tim Wilson/Kevin Thompson
AGENDA

Triathlon 2001 Planning Meeting

FRIDAY

7.30pm  New Articles of Association  STTA Presidents
         Financial Statements  TA Legal Advisor/
                          TA Board

7.30pm  Administrators Meeting  Tim Wilson
                          Deane Welsh
                          Bronwyn Marshall
                          Bianca Van Woesik

SATURDAY

8.45-9.00am  Registration/Coffee  Tim Wilson
             Thank You  TA - NED

9.00am  Welcome  Bill Walker
            TA - President

9.10am  Introductions  Bob Gussey
               Chair

9.20am  The Process  Bob Hunter
               Facilitator

9.30pm  Triathlon International Issues  Bill Walker

10.00am  You Don't Know Where You're Going If You Don't Know Where You've Been  Tim Wilson

10.30am  Morning Tea

10.45am  Planning - The State of the Art  Alan McKinnon
<table>
<thead>
<tr>
<th>Time</th>
<th>Session</th>
<th>Person(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>10.30am</td>
<td>Morning Tea</td>
<td>Bob Gussey</td>
</tr>
<tr>
<td>12.00Noon</td>
<td>Wrap Up</td>
<td>Bill Walker</td>
</tr>
<tr>
<td>9.00am</td>
<td>Focus Group Presentations</td>
<td></td>
</tr>
<tr>
<td>9.00am</td>
<td>Focus Group Presentations</td>
<td></td>
</tr>
<tr>
<td>11.15am</td>
<td>TA Committee Reports</td>
<td>Brian Hinton, Paul Gorrie, Di Robinson</td>
</tr>
<tr>
<td>11.30am</td>
<td>Marketing/PR</td>
<td></td>
</tr>
<tr>
<td>11.45am</td>
<td>Administration</td>
<td></td>
</tr>
<tr>
<td>12.00Noon</td>
<td>Race Directors</td>
<td>David Hansen, David Coles</td>
</tr>
<tr>
<td>12.15pm</td>
<td>Technical</td>
<td></td>
</tr>
<tr>
<td>12.30pm</td>
<td>Lunch</td>
<td></td>
</tr>
<tr>
<td>1.00pm</td>
<td>Women</td>
<td>Bianca Van Woesik, Rob Pickard</td>
</tr>
<tr>
<td>1.15pm</td>
<td>Coaching</td>
<td></td>
</tr>
<tr>
<td>1.30pm</td>
<td>Elite Development</td>
<td>Belinda Sosyzen, Cheryl Battaerd</td>
</tr>
<tr>
<td>1.45pm</td>
<td>National/Int Competition</td>
<td></td>
</tr>
<tr>
<td>2.00pm</td>
<td>4 x Focus Groups</td>
<td>See Attached</td>
</tr>
<tr>
<td>3.30pm</td>
<td>Afternoon Tea</td>
<td></td>
</tr>
<tr>
<td>4.00pm</td>
<td>4 x Focus Groups</td>
<td></td>
</tr>
<tr>
<td>5.00pm</td>
<td>Close</td>
<td></td>
</tr>
<tr>
<td>7.00pm</td>
<td>Dinner</td>
<td></td>
</tr>
</tbody>
</table>

**SUNDAY**
Focus Groups

Noosa
David Coles
David Hansen
Bronwyn Marshall
Debbie Hoare
Brett Mace
Jim Buzacott
Alan McKinnon
Athlete

Technical/Race Directors

Nice
Di Robinson
Rob Pickard
Rupert Guiness
Tom Tindal
Deane Welsh
Brian Chapman
Malcome Wells
Athlete

Medical/Coaching/Sport Science/Elite Development

Chicago
Bianca Van Woesik
Cheryl Battaerd
Belinda Soszyen
Allan Voss
Mark Batten
Jackie Gallagher
Kevin Thompson
Rod Cedaro

Women/Participation/National Competition

Zofinger
Brian Hinton
Paul Gorrie
Marc Dragon
Peter Hall
Alan Mitchell
Melinda Farr
Kirin Lindop
Athlete

Marketing/PR Administration
FOCUS GROUP:

Purpose: To state the goals, and test and add to the objectives based on the Group's perceptions and the relevant significant facts.

Goal:

Perceptions of Group: (e.g. current status, positives, negatives, opportunities, risks, other)

Significant Facts:

Objectives: (List those objectives which meet the goal while taking account of the Group's perceptions and recognising the significant facts)
Purpose: For each selected objective develop strategies and performance indicators for measuring achievement. To recommend the actions required to achieve this. (One sheet per objective)

Selected Objective: (From Proforma A)

Strategies/Solutions:

Performance Indicators/Measures:

Recommended Actions/Modifications to Plan:
**Key Area:** Technical

**Goals:** Provide the sound Technical support to all aspects of Triathlon competition

**Objective:** Conduct ITU Level 111 Courses

**Strategies:**
- Conduct 2 x Level 111 Courses in 1997
- Conduct 1 x Level 111 Course in NT
- Update Level 111 Course in 1998

**Performance Indicator:**
- Enlist 30 x Level 111 Officials in 1997
- Ensure 5 Level 111 Officials are active in each State and Territory by 1998
AGENDA

Triathlon 2001 Planning Meeting

FRIDAY

7.30pm  New Articles of Association  STTA Presidents
         Financial Statements  TA Legal Advisor/
                      TA Board

7.30pm  Administrators Meeting  Tim Wilson

SATURDAY

8.45-9.00am  Registration/Coffee  Tim Wilson

9.00am  Thank You  TA - NED

9.05am  Welcome  Bill Walker

9.10am  Introductions  Bob Gussey

9.20am  The Process  Chair

9.30am  Triathlon International Issues  Bob Hunter

10.00am  You Don’t Know Where You’re  Facilitator
          Going If You Don’t Know
          Where You’re Been

10.30am  Morning Tea

10.45am  Planning - The State of the Art  Alan McKinnon
<table>
<thead>
<tr>
<th>Time</th>
<th>Session</th>
<th>Presenter(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>11.15am</td>
<td>TA Committee Reports</td>
<td>Brian Hinton</td>
</tr>
<tr>
<td>11.30am</td>
<td>Marketing/PR</td>
<td>Paul Gorrie</td>
</tr>
<tr>
<td>11.45am</td>
<td>Administration</td>
<td>Di Robinson</td>
</tr>
<tr>
<td>12.00Noon</td>
<td>Race Directors</td>
<td>David Hansen</td>
</tr>
<tr>
<td>12.15pm</td>
<td>Technical</td>
<td>David Coles</td>
</tr>
<tr>
<td>12.30pm</td>
<td>Lunch</td>
<td></td>
</tr>
<tr>
<td>1.00pm</td>
<td>Women</td>
<td>Bianca Van Woesik</td>
</tr>
<tr>
<td>1.15pm</td>
<td>Coaching</td>
<td>Rob Pickard</td>
</tr>
<tr>
<td>1.30pm</td>
<td>Elite Development</td>
<td>Belinda Sosyzen</td>
</tr>
<tr>
<td>1.45pm</td>
<td>National/Int Competition</td>
<td>Cheryl Battaerd</td>
</tr>
<tr>
<td>2.00pm</td>
<td>4 x Focus Groups</td>
<td>See Attached</td>
</tr>
<tr>
<td>3.30pm</td>
<td>Afternoon Tea</td>
<td></td>
</tr>
<tr>
<td>4.00pm</td>
<td>4 x Focus Groups</td>
<td></td>
</tr>
<tr>
<td>5.00pm</td>
<td>Close</td>
<td></td>
</tr>
<tr>
<td>7.00pm</td>
<td>Dinner</td>
<td></td>
</tr>
</tbody>
</table>

**SUNDAY**

<table>
<thead>
<tr>
<th>Time</th>
<th>Session</th>
<th>Presenter(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>9.00am</td>
<td>Focus Group Presentations</td>
<td></td>
</tr>
<tr>
<td>10.30am</td>
<td>Morning Tea</td>
<td>Bob Gussey</td>
</tr>
<tr>
<td>12.00Noon</td>
<td>Wrap Up</td>
<td>Bill Walker</td>
</tr>
</tbody>
</table>
Dear Participant

On behalf of all of us at Triathlon Australia, I wish to take this opportunity to welcome you to this very special occasion.

The planning for the sport of Triathlon up to, and including, the year 2001, is a very important component of our development. However, it is your valuable contribution that will ensure the task before us is undertaken to the best of our ability.

As a token of our appreciation for your time in this exercise, please accept this novel race pack from our sponsors.

I trust the weekend is an enjoyable one for you.

Kind Regards

Tim Wilson
# Focus Groups

**Noosa**  
Technical/Race Directors  
- David Coles  
- David Hansen  
- Bronwyn Marshall  
- Debbie Hoare  
- Brett Mace  
- Jim Buzacott  
- Alan McKinnon

**Nice**  
Medical/Coaching/Sport Science/Elite Development  
- Di Robinson  
- Rob Pickard  
- Rupert Guiness  
- Tom Tindal  
- Deane Welsh  
- Brian Chapman  
- Malcome Wells  
- David Burt

**Chicago**  
Women/Participation/National Competition  
- Bianca Van Woesik  
- Cheryl Battaerd  
- Belinda Soszyen  
- Allan Voss  
- Mark Batten  
- Jackie Gallagher  
- Kevin Thompson  
- Rod Cedaro

**Zofinger**  
Marketing/PR Administration  
- Brian Hinton  
- Paul Gorrie  
- Marc Dragon  
- Peter Hall  
- Alan Mitchell  
- Melinda Farr  
- Kirin Lindop