September 2016

Triathlon Queensland minutes 1999-2000

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AGENDA

- Triathlon Australia AGM
- Noosa
  - Travel costs for MS to ITU
  - Junior Policy
- Applications of interest for Triathlon Australia level 3 Technical Officials for Sydney World Cup
  - Junior Development Squad
  - QAS
  - Update on Junior Camp
- Nominations for Triathlon Australia positions advertised.
- Draft of the point scoring system for Club championships
- Andrew Haigh Banking
STATE ADMINISTRATORS REPORT
Tuesday 8 December 1998 to Tuesday 9 February 1999

General Administration

- Answered phone, read all mail, reviewed general correspondence and responded where applicable
- Calculated and paid employees superannuation
- Conferred with Andrew Haigh regarding activities in North Queensland
- Formalised and balanced December/January Petty Cash
- Recorded and distributed minutes
- General distribution of information from Triathlon Australia
- Prepared column for Ultimate Challenge Magazine

Sponsorship

- FILA Sports clothing sponsorship Junior Development Squad – received January 23rd at Australian Sprint Championships
- Received quotes form Eyeline with regards to cost for Triathlon Queensland merchandise. Researching other sponsors will hopefully know by April
- Sent proposal to Daihatsu re car sponsorship for mobile triathlon trailer. Awaiting response
- Received small product sponsorship from Aquasun for Technical Officials. 500 sachets.
- Finalising Sponsorship proposal, which includes sponsorship options, including State Championships and Junior Development. Will complete and send by the end of February to at least 6 contacts.

Triathlon Australia

- Attended Australian Sprint Championships Friday 22 January to Sunday 24 January as assistant manager for the Triathlon Queensland Team.

St George Tour – Wynnum

- Awaiting official Entry Forms.
- Early Bird entry forms went into Ultimate Challenge.
- Several meetings with David Ray Race Director for Wynnum. Including inspection of course.
- Our major concern at present is enough volunteers. We need approximately 90 Volunteers. All volunteers are to contact the Triathlon Queensland office
- Assisted at D. Ray Look series to gain an insight into registration at Raby Bay and Robina
Membership

• Membership has increased by 150 over December and January
• Membership 1st February is 1982
• Marketing Plan to increase membership will be completed by June 99 for the 99/00 season

Other

• Attended Time Out Sports Federation meeting
• Continued work on financial spreadsheet
• Received and read DTSR Resource agreement and government grant
• Press release regarding Junior Development Squad
• Meeting with Craig Templer regarding the Australian Duathlon
• Conducted a review of the structure of Triathlon Queensland State Championships.
• SportNet website  www.ausport.gov.au/Sportnet
Triathlon Queensland Executive Meeting 9 February 1999

1. Constitution – have read the revised copy and comments by Geoff – I have no feedback to offer.

2. Race Directors Committee Meeting – feedback as per points raised in the minutes-
   a. Race Judges – the numbers are actually increasing and the standards are constantly being raised especially by experience.
   b. The Sanction fees in most races are just enough to cover expenses by the official’s, there are a very few events that actually raise money for TQ to use elsewhere.
   c. Copy of sanction forms to RR – is an issue but I think that I need to set up a one page checklist for RR to use instead listing the main points covered in the sanction doc’s. – trouble with trying to give this information to RR on a Thursday or Friday before the event.
   d. Membership – we have been very active and membership is increasing but budget restraints does hamper larger style promotion.
   e. TQ presence at all sanctioned events, nice to have but need (1)people – knowledgable, available and consistent (2) money to pay for people and resources.
   f. RD’s selling membership? – for a fee, actually when you think about it, it is not that bad an idea, they have the database and the constant mail-outs to all the athletes.
   g. RD feedback from RR – I do send race reports to the RD’s now or talk to them verbally about any problems that may have arisen – an occasional letter if the situation demands.
   h. Note (11/11/98) copy attached – this was taken through by me with David in full and he was to use the dot-point note as reference for himself.
   i. Local Authority/Police etc, - yes we should get more involved as far as information is concerned, but have to be careful how far we go, I do not want to see the situation where it could be implied that we have restrained income or denied access to a business by influence to an authority – it should come from the authority to us that they have denied approval because of “@#33”. So I feel that we inform all authorities of our position and that we have a sanctioning process set-up, that any complaints/problems etc could be passed on to us.

3. No meeting with parents and JDS has been set up yet simply because not enough time.
4. OSM have been advised by me regarding One Day Licence.
5. Couran Cove – first event is on the 27 February.
6. Level 1 Technical Courses – Nth & Sth Coasts, 6 people now for the Gold Coast, none for the Nth yet.
7. Coaching – new guidelines? Does this effect Level 1 courses? Need to know as I am in final set-up with the next level 1 course.
8. Chinchilla – I am going as RR, travelling with the Run Inn crew, actually I am the bus driver – accom. organised by RD.
9. What is happening with Col Stewart?
10. R. Cronk – has organised for little signs to be made that says keep left for use on bikes. Requests that RD’s supply course maps for all draft officials including race details i.e. wave starts. Vests – reiterate that the competitor does not recognise authority of “Draft Official” away from bike, but “Technical Official” yes, so could the printing on the back of the vests be Tech. Official.

11. Level 3 to Sydney – Rachel has a copy of the letter sent last year, in short all level 3’s nominated including Allan Voss. He is still accredited, has done 4 races last season and to date 1 this season.

12. Copy of letter to Scott Beattie attached

13. Shirts – 21 shirts short – all those that do not have one at all will get a new one but there will still be quite a few with the fluro yellow shirts. Recommend that we make sure that the metro officials are covered first then worry about the Mackay and coast regions last.

14. Technical Meeting – 29 attended – sub-committee formed with Jaqui Smith as Chair – other members are Roy Hopper, Ken Adriaansen, Col Pearce, Tony Goostrey and Rob Wiles – Kevin and I to be advisers/observers. Minutes are being done up but I have a rough copy of the topics covered and the issues raised.

15. Lastly – request from USM re Donna Croft re suggestions for wave break ups instead of alpha. – copy of letter and last years wave start attached – this is for Noosa.

Michael Sanderson.
TO: Triathlon Queensland Executive
FROM: Rachel Phillips
DATE: 3 March 1999
PAGES: CC:

AGENDA
- Wynnum - Course
- Junior Development
  - fundraising
  - Mooloolaba Superkidz - NO
  - Junior Development Squad meeting (?)
  - Junior Policies (?)
  - General advice for training

- Technical Officials Course (Gold Coast)
- ASIB in relation to Junior events and State Championships - See Draft.
- Australian Aquathlon Championships
- Goodwill Games (Campbell Rhoes CEO)
- Duathlon Championships (Rachel to coord.)
- Aquathlon (USM V TAG/TE - Lifesavers, Paywatch)
- Sponsorship Proposal
- Budget - are we on track?
- Office running times
- Income from last year state champ races
- Report regional meeting - DTSR
- Constitution

RAFFLE (2) - File Rof
FOM Polly's - Coffee, muffins
Wynnum - lunch, noms, outing
Normal Sandies, will supply: tee, caps, will be advertised

Glenelg paradise, Golden's Resort
Free ad. Brochures
Rachael gets tickets, prizewinners, etc.
Juniors 10,000 in Dana, Resort
© 2002
STATE ADMINISTRATORS REPORT
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Sponsorship

- Finalising Sponsorship proposal, which includes sponsorship options, including State Championships and Junior Development.

Events (St George Tour and Australian Duathlon Championships)

- Received and distributed Wynnum entry forms. (Over 30 sports stores, pools and fitness centers. Also included in a mailout to approximately 800 people from State Championship race at Robina and the Look Summer Series race 5.)
- We begun receiving Early Bird entry forms to Wynnum that went into Ultimate Challenge in late January early March.
- Included club volunteer form with the February Minutes.
- Inspection of new site at Wynnum.
- Meeting with Craig Templer from RAAF at Amberley.
- Began drafting entry form for Australian Duathlon Championships
- Received draft contract for Australian Duathlon Championships
- Applied for The Australian Aquathlon Championships
- Assisted at late registration at Look Summer Series Race 5 on Saturday to gain more experience for Wynnum Race
- Attended Queensland Triathlon Championships at Robina on Sunday 21 February

Membership

- Membership has continued to increase from 1982 in February to 2020 in March
- Released a Bridging Licence in the last week of February to coincide with the mailout of race results to 800 triathletes who attended the State Championship race at Robina and the Look Summer Series race 5 on Sunday 21 February. Thank you to both Brian Upton and David Ray for their assistance. The Bridging licence covers athletes until June 2000 and costs an extra $5.00
- Andrew Haigh has distributed 300 Bridging licenses in North Queensland
• Prepared information Kits for women at the Fernwood Female Center at Lutwyche. Joanne Kriel from Intraining has organised Women’s seminars at Lutwyche and Toowong. The first seminar held at Lutwyche has already proven successful with 6 of the 9 women starting triathlon training at intraining. The Toowong seminar will be on Thursday 25 March.

Other
• Attended DT TSR meeting on a feasibility study for a joint venue with Rowing, Canoeing and water skiing
• Continued work on financial spreadsheet
• Began preparations for the presentation night with Administration Assistant
• Set date for Presentation Night – Friday 21 May at The Chifley Brisbane
• Attended an informal meeting to introduce the Goodwill Games CEO – Campbell Rose
• Attended a Sports Group meeting with the Sports Federation
• Attended DT TSR meeting at the Sunshine Coast Office. They have indicated that their resource room and meeting room is available to Sporting Organisations and Clubs. The room can be used during office hours only and it must be booked. You can contact them on (07) 5479 1199. The facilities include:
  - Computer
  - Electronic whiteboard
  - OHP
  - Library
  - Photocopier (only small quantities)
  - Large meeting room (approximately 20 people)
• Distributed applications to host State Championship Races
Module 1: Planning and Management of an Event

Typically, all clubs will host at least one event every year. The size of these events range from an annual Christmas Party to a ball or exhibition to hosting a state or national championship or conference.

Planning is vital in the functioning of any club. Detailed planning for special events is equally as important and should be incorporated into the overall planning process of the club.

Although the scale of events vary enormously, the principles for event management are the same. This module is designed to help you plan and run successful events.

When: Monday, 22 March 1999
Times: 6:00 - 8:30 pm
Where: Room 0.07 Bray Centre, Nathan campus
Enrol By: Friday, 19 March 1999
Maximum: 30

Module 2: Recruiting, Retaining & Managing Volunteer

Throughout Australia, clubs involved in recreation, sport and leisure are managed and serviced by in excess of 1.5 million dedicated volunteers. Volunteers are extremely valuable, deserving considerable praise and public recognition, which they seldom receive.

Office bearers of clubs give freely of their time and skills to help the club in administrative roles. Clubs often have problems recruiting volunteers, retaining them and successfully managing these people who willingly give up their time to help.

The workshop is designed to provide some answers on how you can recruit more volunteers, who will stay with the club longer, and offer their services next time. Solve the problem of apathy and lethargy that exists in your club when it comes to delegating work and responsibilities.

When: Monday, 29 March 1999
Times: 6:00 - 8:30 pm
Where: Room 0.07 Bray Centre, Nathan campus
Enrol By: Friday, 26 March 1999
Maximum: 30

Module 3: Sponsorship and Fundraising

Before your club can plan any sort of activities or projects, it will need one basic ingredient, MONEY? But how does a club acquire the funds it will need for club activities? Fundraising is the art of attracting funds for such projects. The workshop will cover how your club establishes fund raising needs and the ingredients for successful fundraising.

Sponsorship is another way clubs can access money, and this workshop will show you how to prepare, present and secure a sponsorship proposal. Just think of the things your club could do with the funds that come in as a result of successful fundraising or securing sponsorship from a prominent company.

When: Monday, 12 April 1999
Times: 6:00 - 8:30 pm
Where: Room 0.07 Bray Centre, Nathan campus
Enrol By: Friday, 9 April 1999
Maximum: 30

Module 4: Financial Management

Sick of pulling your hair at audit time, not being able to balance your club's cheque book, and dreading the preparation of the end of year statement? Well this is the course for you. Every club needs to have its finances managed efficiently. This workshop will cover a wide range of topics and areas vital to the successful management of a club's finances. These include:

* Treasurer duties
* Budget preparation; preparing monthly statements
* Receiving and banking money; making payments
* Income and expenditure
* Petty cash; cash flow
* End of year accounts; auditing accounts; incorporation

Take steps towards relieving the stress of controlling the finances of your club by enrolling now.

When: Monday, 19 April 1999
Times: 6:00 - 8:30 pm
Where: Room 0.07 Bray Centre, Nathan campus
Enrol By: Friday, 16 April 1999
Maximum: 30

Module 5: How to Market a Club

Want to know how to market your club to attract more new members? How about promoting an event your club is organising? Marketing and promotion are important issues for any club to consider.

The workshop covers the basic principles of marketing as well as how to plan and carry out your marketing strategies. It also deals with promoting your club, and how you can use the media to bring your club to the attention of the market you are after. By attending this workshop you will know how to raise the profile of your club, and help promote a more professional image.

When: Monday, 10 May 1999
Times: 6:00 - 8:30 pm
Where: Room 0.07 Bray Centre, Nathan campus
Enrol By: Friday, 7 May 1999
Maximum: 30

Module 6: Committee Management

Voluntary organisations in Australia typically elect a Committee or Board who are morally and legally responsible for the management and function of their particular organisation/club on behalf of the members. The club rules - as stated in its constitution - dictate how it should function; how the committee is appointed; how often it should meet; how long members should serve; and who is eligible to serve.

To ensure that club activities are enjoyed and experienced by all and that the club continues to strive positively towards its goals, sound management and administration are necessary.

This module will focus on the management of a committee through providing information outlining the various tasks that should be completed by members of the committee, and procedures for running meetings.

When: Monday, 19 May 1999
Times: 6:00 - 8:30 pm
Where: Room 0.07 Bray Centre, Nathan campus
Enrol By: Friday, 16 May 1999
Maximum: 30
REGISTRATION FORM

VIP WORKSHOPS

VIP WORKSHOPS

Voluntary Involvement Program training modules are being co-ordinated by the Griffith Office of Community Services.

The Voluntary Involvement Program VIP has been developed by the Australian Sports Administration, the Confederation of Australian Sport and Queensland Sport and Recreation. The objective is to ensure that all modules are adequate for those wishing to assist volunteers by providing a series of resources.

The program is designed to ensure that all modules are adequate for those wishing to assist volunteers by providing a series of resources.

All participants will receive a certificate of completion for each module.

Note: Parking restrictions apply to the Nathan campus on Monday and other special events. Normally, these restrictions will be in force on Monday evenings, Tuesday mornings and Friday afternoons.

University Parking Regulations are enforced between the hours of 7.30 am and 7.30 pm Monday to Friday. All vehicles parked in the following areas are subject to a $3.00 fine per space.

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Further Information
Contact Stuart Marshall on (07) 3734 7818 during business hours.

Internet
A series of links is provided at the bottom of the page for further information.
Triathlon Queensland Inc.

a member of

Triathlon Australia

Affiliated with the Queensland Olympic Council
and the Sports Federation of Queensland

NOTICE OF MONTHLY MEETING

ATT: Executive Members, Committee Chairpersons and Club Delegates.
The November meeting of Triathlon Queensland Inc. will take place on Tuesday 13 April 1999
Sports House, Cnr Caxton & Castlemaine Sts, Milton at 7.00pm.
NB: Regional Clubs may be represented by Proxy Delegates.

Agenda

1 PRESENT

2 APOLOGIES

2.1 SUSPENSION OF STANDING ORDERS FOR SPECIAL GENERAL
MEETING TO ADOPT THE CONSTITUTION

3 MINUTES OF NOVEMBER MEETING. To be confirmed.

4 BUSINESS ARISING

5 CORRESPONDENCE

6 REPORTS

6.1 President
6.2 Treasurer
6.3 Administrator
6.4 North Queensland
6.5 Development Officer/Magazine
6.6 Coaching/ Sanctioning/ Technical Coordinator
6.7 Junior Committee
6.8 Race Directors
6.9 Technical and Appeals
6.10 Equity
6.11 Medical
6.12 Schools
6.13 Special Projects and Masters
6.14 Elite Athletes

7 GENERAL BUSINESS
MINUTES OF MARCH MEETING OF TRIATHLON QUEENSLAND MANAGEMENT COMMITTEE
(Opened 7.07pm)

Conducted at Sports House, Cnr Caxton & Castlemaine Sts, Milton,
On the 9 March 1999

1 PRESENT
Paul Binnie (President)
Ron Lowrey (Clayfield Junior Development)
Neil Andersen (Sunshine Coast)
Mick Jones (Sunshine Coast)
Rachel Phillips (State Administrator)
Brian Chapman (Development Officer)
Roy Hopper (Brisbane North Performance Tri Sports)
Kevin Dellow (Pine Rivers Tri Sports Club)
Kim Beckinsale (Victor Tri Club/Schools)
Grahame Kruger (Treasurer)
Kevin Jones (Vice President)
Ken Adriaansen (Redcliffe)
David Ray (Race Director Chair)
Phil Hungerford (The Run Inn Tri Club)
Jo Booth (Northern Districts)
Jacqui Smith (Run Inn/Technical & Appeals)
Stephen Moss (Pine Rivers Tri Sports Club)
Mark Vanderlark (Ray Event Management)
Brian Upton (Starting Line)

2 APOLOGIES
Dr J Canavan, J.Gallagher, B. Adams, M. Sanderson, A.Pitman, F. Collins, V. Loane, J.Kriel

3 MINUTES OF MARCH MEETING
Amendments
3.1 6.6.b) Change to: Elite plus nominated athletes by STTA’s

3.2 6.1.f) Change to: Technical Coordination Committee and Appeals Chairperson is
Jacqui Smith with Kevin Jones and Michael Sanderson acting as advisors.

Accepted K.Jones/K.Dellow
4 BUSINESS ARISING

4.1 Constitution – P.Binnie notified the meeting that the changes to the constitution have only cosmetic. Clubs and board members will receive a copy of the constitution with changes in italics 14 days prior to the April Management Committee Meeting. Any concerns should be placed in writing to Triathlon Queensland.

4.2 Club Colours – R.Phillips will send all clubs a diagram in which the clubs will draw on the design of their uniform and colours.

5 CORRESPONDENCE

<table>
<thead>
<tr>
<th>FROM</th>
<th>REGARDING</th>
</tr>
</thead>
<tbody>
<tr>
<td>Griffith University</td>
<td>Six Steps to Better Club Management – A series of club administration workshops designed to improve club management.</td>
</tr>
<tr>
<td>Triathlon Australia</td>
<td>• 1999 TWC National Junior Selection Policy</td>
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<td>• 1999 TWC Elite Selection Policy</td>
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<tr>
<td></td>
<td>• 1999 TWC Age Group Selection Policy</td>
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<tr>
<td>Northern Districts Tri Club</td>
<td>• Motion – “that Triathlon Queensland investigates offering a family membership fee at a reasonable rate”</td>
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Correspondence Accepted (R.Phillips/R.Lowrey)

6 REPORTS

6.1 President – Report tabled

a) P.Binnie discussed the following points regarding the St George Triathlon Tour:
   - There has been a change in venue to the Port of Brisbane Fisherman Island. The change in venue was due to Police restrictions.
   - Police in future will be required to close roads for events. The course will need alternative entries and exits to the area for local business and residents.
   - Triathlon Queensland has received assurance from the Harbour Master regarding the water quality. There are no sharks and we have not been given permission to use shark nets as the area has dolphins in it.

b) P. Binnie announced that Triathlon Queensland applied for the Australian Aquathlon Championships. United Sport Marketing also submitted a proposal for the Australian Aquathlon Championships.

c) P.Binnie mentioned the following regarding the Junior Selection Policy for the World Championships:
   - There are 2 categories for juniors, a junior elite and a Junior Age Group Category.
   - The junior elite will consists of 5 males and 5 females and the Junior Age will be 12 males and 12 females.
In the Junior Elite category the next three positions above those chosen for Junior Elite will be included in the junior age team.

d) P.Binnie attended an informal meeting to introduce the CEO of the Goodwill Games Mr. Campbell Rose. Campbell Rose indicated that he would be in conduct with all SSO involved. The Sports Federation will be holding a meeting with all SSO to discuss their involvement with the Goodwill Games in relation to venues and event organisers.

e) P.Binnie congratulated Brian Upton on running a good State Championship Event. He indicated that the numbers were down due to a conflict in the race calendar. Triathlon Queensland is currently looking at the State Championships to aim at attracting more participants.

f) P.Binnie announced that all ITU events must have qualified Technical Officials as marshals. Triathlon Queensland will be in contact with USM and other Race Directors to organise Level O courses for their marshals.

Report Accepted (P.Binnie/R.Lowrey)

6.2 Treasurer – Report tabled

In $5,761.75 Out $24,365.29  
Balance at 9.2.99 $5995.64

Report accepted (G/Kruger/B.Chrapman)

6.3 Administrators Report – Report tabled

a) Much time this month has been spent on event organising for the St George Triathlon Tour and the Australian Duathlon
b) Membership is 2020

c) Membership drive introducing the bridging licence in Queensland has commenced.

Report accepted (R.Phillips/K.Dellow)

6.4 North Queensland – Report tabled

a) P.Binnie reported that the Executive had meet with Andrew Haigh the NQ Development Officer with regards to preparation for the NQ season and involvement in the NQ Games.

b) P.Binnie thanked Julia Creek for arranging Andrew to attended meetings and clinics with juniors, athletes, coaches and Technical Officials in their region. Julia Creek applied for Community Funding and were successful.

Report accepted (P.Binnie/B.Chrapman)
6.5 Development Officer – Report tabled

a) P. Binnie highlighted point 4 of Juniors and reiterated that Triathlon Queensland would be unable to supply 30 marshals to USM for the Mooloolaba Superkidz and we will be looking for alternative ventures to raise money for Junior Development, as the Mooloolaba Superkidz did raise a significant amount of funds.

Report accepted (B. Chapman/G. Kruger)

6.6 Coaching/Sanctioning/Technical Coordinator – Report tabled

a) P. Binnie noted that Technical Officials are not to act as marshals. The BRW was lacking in both, however Triathlon Queensland did not receive the sanctioning document until Friday before the race.

b) Triathlon Queensland will forward a report on the BRW race to the Race Director indicating points he needs to cover if the race is to be sanctioned in future.

c) With regards to meetings with Raby Bay Council, Kevin Jones indicated that the Council was very supportive, however they are concerned with the overlap of time between events. They might consider the use of venues in six week intervals.

d) P. Binnie mentioned that Triathlon Australia would be setting the Triathlon Australia tour dates on the 22nd March. The elite athletes will have a lot of input into the dates selected.

Report accepted (P. Binnie/J. Smith)

6.7 Junior Committee – No report tabled

6.8 Race Director – Report tabled

a) D. Ray requested that Triathlon Queensland lobby at State level for support in fighting the council on there pending restrictions. D. Ray reported that future restriction might occur due to a number of court cases against Queensland Police for permitting road closures, which may affect business. The number of police required for Raby Bay has increased from 3 to 11.

b) D. Ray reported the following on the Race Directors Committee:
   - The RDC request a meeting with the Triathlon Queensland Executive to discuss issues presented at the previous RDC meeting.
   - P. Binnie mentioned that a Race Director would not be allowed on the Executive Committee. It is not in the spirit of the Association to have a businessperson that is profiting from the sport on the Executive. Also the members and Office of Fair Trading would not allow it. David Ray has a voice to the executive.
   - D. Ray responded that that was not a real issue, but wanted to work with the Triathlon Queensland executive.
   - P. Binnie asked what is Angus Charltons involvement with the RDC.
D. Ray answered that Triathlon Australia defines a Race Director as someone who conducts sanctioned events.

P. Binnie mentioned that he hopes the RDC is operating as a committee and representing all Race Directors.

Report accepted (D. Ray/J. Smith)

6.9 Technical and Appeals – Report tabled

a) The next meeting of the Technical and Appeals committee is 25 March

b) P. Binnie announced that Triathlon Queensland has ordered Technical Official Vests

Report accepted (J. Smith/N. Andersen)

6.10 Equity Officer – No report tabled

6.11 Medical – No report tabled

6.12 Schools – Report tabled

a) K. Beckinsale reported that S. Voss had a number of complaints regarding the Sunshine Coast Regional Trials.

b) K. Beckinsale received a copy of S. Voss’ letter sent to Triathlon Queensland and Triathlon Queensland’s reply.

c) K. Beckinsale questioned why Triathlon Queensland did not provide Technical Officials for the event, the Race Director had not set up in time, there was no bunting.

d) K. Beckinsale requested that Triathlon Queensland should reimburse $184.00 per day to release school teachers.

e) P. Binnie replied that B Chapman and M. Sanderson decided that on behalf of Triathlon Queensland the race would be sanctioned as a Junior Development race in which no sanction fees apply. P. Binnie also replied that school teachers take responsibility on behalf of the school.

f) P. Binnie announced that Triathlon Queensland would not sanction a schools event if no Technical Officials were available. However, Triathlon Queensland will endeavor to supply technical officials, plus through the schools system we will endeavor to accredit teachers with Technical Officials qualifications.

g) P. Binnie also mentioned that schools need to be responsible for the organization of the race and should employ an experienced race director.

h) K. Beckinsale agreed with P. Binnie and will be recommending the use of only experienced race directors.

i) K. Beckinsale reported that a representative from Queensland Secondary School Board was present at the Triathlon Secondary School meeting. This will now become a regular monthly meeting.

j) P. Binnie indicated that B. Chapman, Triathlon Queensland’s Development Officer is available to attend the regular monthly meetings.

k) K. Beckinsale thanked Ken Adriansson, for Race Referee, Phil Hungerford and Brian Chapman as race announcer.

Report accepted (K. Beckinsale/R. Lowrey)
6.13 Special Projects and Masters – No report tabled

6.14 Elite Athletes – Report tabled
   a) P.Binnie announced that all Australian elite athletes have agreed to be subject to drug testing. ASDA will have a means for testing for EPO by the Olympics. Australian Elite Athletes have shown great initiative to ensure Triathlon is a drug free sport.

Report accepted (P.Binnie/R.Lowrey)

5 GENERAL BUSINESS

a) K.Dellow requested that our Junior Selection Policy become more concrete to avoid confusion each year.

b) P.Binnie responded that the policy from Triathlon Australia would be black and white. Triathlon Queensland will organise a meeting for Junior Development Squad members in which selection policies will be discussed.

c) K.Dellow responded that part of the problem is the people not known by the Committee

d) P.Binnie responded that the committee can only go so far with juniors, the process should be in place, which is able to identify the top juniors.

e) Phil Hungerford requested that if a club has something to say about an event that they do so with the race director, not at presentation in front of 300 people.

f) P.Binnie reinforced this issue stating that it is the correct procedure to see the Race Referee, Race Judge, Race Director Chair and/or Race director.

g) P.Binnie encouraged all clubs to become involved in the St George Triathlon Tour at Wynnum.

MEETING CLOSED 9.20PM

NEXT MANAGEMENT MEETING TUESDAY 13 APRIL 1999 7.00PM
STATE ADMINISTRATORS REPORT  
Tuesday 9 February to Tuesday 9 March 1999

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Membership

- Membership has continued to increase from 1982 in February to 2020 in March
- Released a Bridging Licence in the last week of February to coincide with the mailout of race results to 800 triathletes who attended the State Championship race at Robina and the Look Summer Series race 5 on Sunday 21 February. Thank you to both Brian Upton and David Ray for their assistance. The Bridging licence covers athletes until June 2000 and costs an extra $5.00
- Andrew Haigh has distributed 300 Bridging licenses in North Queensland
• Prepared information Kits for women at the Fernwood Female Center at Lutwyche. Joanne Kriel from Intraining has organised Women’s seminars at Lutwyche and Toowong. The first seminar held at Lutwyche has already proven successful with 6 of the 9 women starting triathlon training at Intraining. The Toowong seminar will be on Thursday 25 March.

Other
• Attended DTSS meeting on a feasibility study for a joint venue with Rowing, Canoeing and water skiing
• Continued work on financial spreadsheet
• Began preparations for the presentation night with Administration Assistant
• Set date for Presentation Night – Friday 21 May at The Chifley Brisbane
• Attended an informal meeting to introduce the Goodwill Games CEO – Campbell Rose
• Attended a Sports Group meeting with the Sports Federation
• Attended DTSS meeting at the Sunshine Coast Office. They have indicated that their resource room and meeting room is available to Sporting Organisations and Clubs. The room can be used during office hours only and it must be booked. You can contact them on (07) 5479 1199. The facilities include:
  - Computer
  - Electronic whiteboard
  - OHP
  - Library
  - Photocopier (only small quantities)
  - Large meeting room (approximately 20 people)
• Distributed applications to host State Championship Races
STATE ADMINISTRATORS REPORT
Tuesday 9 March to Tuesday 13 April 1999

General Administration
- Answered phone, read all mail, reviewed general correspondence and responded where applicable
- Calculated and paid employees superannuation
- Conferred with Andrew Haigh regarding activities in North Queensland
- Formalised and balanced March/April Petty Cash
- Recorded and distributed minutes
- General distribution of information from Triathlon Australia
- Prepared column for Ultimate Challenge Magazine
- Completed Triathlon Australia report

Events (St George Tour and Australian Duathlon Championships)
St George Triathlon Tour – The Brisbane Bayside Blitz
- Over 500 competitors with 473 entries including 318 in the St George Selection Race and 155 in the Summer Fun
- Currently completing a report full operation of the event.
- Developed Registration database and on site procedures
- Liaised with Volunteers, business invited to attend
- Organised Doctor, sports medicine staff and massage services
- Liaised with Championship Timing
- Organised VIP area
- Fielded Enquires
- Distributed Thank you letters

Australian Duathlon Championships
- Planned a meeting this week with Craig Templer from RAAF at Amberley.
- Received quotes on entry form
- Entry forms will be distributed in the next Ultimate Challenge
- Began fielding enquiries

Membership
- Membership has continued to increase from 2020 in March to 2084 in April. This includes 63 Bridging licenses.
- Prepared 50 information Kits for women at the Fernwood Female Center at Toowong. Joanne Kriel from Intraining organised Women’s seminars at Lutwyche and Toowong. Joanne Kriel and the Intraining Running & Triathlon Club are to be congratulated for their development in increasing participation of women in Triathlon.

Other
- Attended Sports Federation Luncheon in which Federal Minister for Sport Jackie Kelly addressed the luncheon
- Continued work on financial spreadsheet
- Began preparations for the presentation night with Administration Assistant
- Researched file on Photocopier and called for new quotes
- Completed the DTSR six monthly funding report
- Attended Queensland University Sport media launch
- Distributed the constitution
STATE ADMINISTRATORS REPORT Tuesday 13 April 1999 to Tuesday 11 May 1999

General Administration
• Answered phone, read all mail, reviewed general correspondence and responded where applicable
• Calculated and paid employees superannuation
• Conferred with Andrew Haigh regarding activities in North Queensland
• Formalised and balanced April/May Petty Cash
• Prepared financial report
• Recorded and distributed minutes
• General distribution of information from Triathlon Australia
• Prepared column for Ultimate Challenge Magazine

St George Triathlon Tour – The Brisbane Bayside Blitz
• Finalise payment of invoices
• Hope to finalise financial and operation report of the event by May 14th

Australian Duathlon Championships
• Meeting with Craig Templer from RAAF at Amberley.
• Drafted entry form
• Received entry form and distributed to relevant parties
• Entry forms will be distributed in the next Ultimate Challenge
• Taking general enquiries

Australian Aquathlon Championships
• Interview with Channel 7 on the Sunshine Coast with regards to the event. The interview was arranged by Channel 7 Gold Coast.

Membership
• Membership has continued to increase from 2084 in April to 2193 in May. This includes 172 Bridging licenses.
• Large number of bridging licences processed this month, particularly in the last week due to Australian Championships.

Other
• Attended the QLD Club Championships at Kawana and the Australian Championships and Mooloolaba superkidz on the Sunshine Coast
• Continued work on financial spreadsheet
• Researched Photocopier quotes and purchase photocopier, which is also a printer and fax.
• Computer problems on 4th May until 11 May due to installation of new photocopier
• Dealing with NQ issues as a result of Andrew Haigh NQ Development Officer resignation (New job description, advertisement in courier mail, reviewing applicants for the position)
• Continuing with preparations for the presentation night with Administration Assistant
• Attended Race Directors Committee Meeting
• Attended Sports Federation “Time Out” meeting
TO: Gary Conomos  
FROM: Brian Chapman  
SECRETARY  
RE: SAFETY PLAN and 1996/7 DATES  
DATE: 21 Nov.1995

Sorry for the delay in getting this information to you, but other matters arose and I wanted to ensure I provided everything we had in this area.

Our 'Safety Plan' is a series of working documents which enshrine innumerable safety principles, some of which I've endeavoured to indicate to you via a red 'S'.

In summary, these documents are:

1. A Handbook which goes to every licensed triathlete in Australia.

2. A summary of rules on a single sheet which is distributed to all starters before most events of any size. These rules are primarily those which are relevant to safety. See World Masters Games sample handout.

3. The sanctioning document which goes to the organiser of all triathlons, duathlons and aquathons. Most of the items listed relate to safety issues and Race Directors need to respond satisfactorily in order for the insurance cover to come into play. A post-race report sheet is also enclosed.

4. An article on safety which goes to each race director.

5. Medical guidelines which are required to be met by organisers of major triathlons (and part-met by organisers of smaller ones).

As a result of adherence to the safety issues raised in the above documents, we find that risks in participation are minimised to a level satisfactory to our insurers, MMH.

Financially assisted by the Queensland Government through the Queensland Sports Development Scheme

Department of Tourism, Sport and Racing
Rachel,

1. We need to inform all when the last meeting minutes are sent out that the August meeting will be the AGM to be held on the proposed date. We also usually indicate what is required re nominations etc. Please check with Chappo re these requirements and if it is usually a special post or all to go out with the above minutes.

2. Can you set aside a time for Budget requirements next week as I would like to at least look at this while I am on holidays, ask Chappo and Michael for their proposed budget expectations. Chappo should and will assist you across the board with the budget if required.

3. Ask Michael to get back to me re his reimbursement from Noosa as he has not informed me if he has been paid yet.

4. Michael can also pass the sanctioning document on to Lionel with a accompanying letter.

5. I know I have spoke to Michael about AMBERLEY and his need to cover all off and inform all those concerned but please pass on to him again that this is a big must to do and nothing can be left to chance or, that it will be right on the day. He needs to make sure the distances for the event are spot on like last year. Who starts the race, coordinates the juniors, lines the competitors up at the start, who is the run co-ordinator and do they know the above? Who is bike co-ordinator and do they know the procedures? All checks should happen amongst all at work Thursday so nothing is left to chance or overlooked as what might not appear to one will appear to another and therefore will be covered off.

6. Please pass on to Chappo that we will also require from him prior to start of the season proposed camps and seminars for all of next season so we can promote in the right manner. (our web site etc) We also need to know what use, dates etc he has planned for the trailer. We need to have photos taken of trailer and equipment and put in next magazine along with story line.

4. TA board meeting next Monday, ask all if anything needs to be raised and if so they need to get back to me.

Paul.
STATE ADMINISTRATORS REPORT
Tuesday 11 May to Tuesday 08 June 1999

General Administration

- Answered phone, read all mail, reviewed general correspondence and responded where applicable
- Calculated and paid employees superannuation
- Conferring with clubs in North Queensland
- Formalised and balanced May/June Petty Cash
- Prepared financial report
- Recorded and distributed minutes
- General distribution of information from Triathlon Australia
- Prepared column for Ultimate Challenge Magazine

Australian Duathlon Championships

- Meeting with Craig Templer from RAAF at Amberley.
- Taking general enquiries
- Liaising with Triathlon Australia
- Organising prizes and merchandise

Membership

- Membership has continued to increase from 2193 in May to 2240 in June. This includes 220 Bridging licenses.

Other

- Continued work on financial spreadsheet, including wages spreadsheet
- Computer problems continued until early June
- Reviewed applications for the NQ Development Officers position. Interviews to begin Wednesday 9 June
- Attended the presentation night
- Attended Sports Federation meeting regarding ASPAC Masters Games
- Attended Drugs in Sport Reference Group meeting with DTSR – Could implement testing in QLD by July 2000
- Attended QOC meeting on purchasing Olympic Tickets
- Prepared Sponsorship Proposal for Junior Development and Australian Aquathlon
- Attended QAS sub committee meeting regarding Triathlon
- Attended DTSR workshop to review the SWSDP and CSDP funding programs
TO: Executive               DATE: 2 July 1999
FROM: Rachel Phillips      PAGES:

Dear Executive

Please find attached the following documents:
1. Proposal from Australian Triathlete
2. Letter from Ipswich club
3. Fax from Triathlon Australia re medical committee
4. Proposal from J.Kriel regarding employment of Junior Development Officer
5. Triathlon Australia regarding membership card
6. AGM checklist, please let me know if I have left anything out
7. Media release USM regarding Weet-Bix Aussie Kids Tryathlon (I would like to send a letter of congratulations on implementing the series
8. Australian Dauthlon Budget (profit $2500)
9. Letter from Gordon Cave (I have spoken to P.Leis several times over the past month. During last conversation he said he was about to sort it out, but was unable to explain the situation to me, as it was confidential. What to we do?)
10. Geoff Dickson – re Team Clydesdale
11. Budget spreadsheet (please review with 99/00 budget in mind. The year to date is up to May, as I do not have final figures yet. From the income and expenditure which has come into office I estimate approximately $39,000 “in” and $39,000 “out” during the combined months of May and June.
12. Memo from Sports Fed re Employment generation project

Please make comments on documents and return to me by Wednesday 6 July.

Regards

Rachel Phillips
STATE ADMINISTRATOR
EXECUTIVE AGENDA
TUESDAY 13 JULY 1999

1. Australian Triathlete
   ✓ Ideas for adverts
   ✓ Ideas for Column in next edition to include membership fee, contacts, benefits, clubs
   ✓ Discount on subscription

2. Ipswich club letter – not completed yet

3. AGM
   ✓ Gifts and membership
   ✓ Notice of motion from exec
   ✓ Nominations
   ✓ L.Hogg honorary solicitor

4. Geoff Dickson letter re clydesdale

5. NQ Development Officer
   ✓ NQ – Paul Fleurin to start 26 July
   ✓ $10,000 for 12 hours per week
   ✓ Will need package sent to him on starting, if you would like anything in particular included please let me know next week
   ✓ Propose to travel to Rockhampton 1st week in August to meet with NQ and CQ to discuss Development plan for each region.
   ✓ Townsville visit re NQ Games – sponsorship

6. Sponsorship – Weis
   Junior Development $25,000
   - Trailor
     ✓ Trailor fully enclosed and Weis logo
     ✓ Visit 20 schools per year
     ✓ Encourage mass participation (spend the day doing session for each grade) otherwise visit more than 20 schools
     ✓ Sampling Weis products
     ✓ Possibility of School competition (Weis to initiate)
     ✓ On site at State Champs with samples

   ✓ Junior Camp
   ✓ Junior Development squad
   ✓ All schools championship

   This is a lot of work, but it is not a waste of money. We would most likely spend the full $25,000 on ensuring that all the above activities were professional in presentation, marketing and approach. This would most likely include:
   ✓ Extending hours of Development Officer
   ✓ Marketing the product professionally to schools (info package)
   ✓ Canvass the schools to ensure that they take up offer
   ✓ All information brochures must be good quality (entry forms to camps, races etc)
   ✓ Advertise and promote the development squad

Aquathlon - $5,000 principle sponsor $10,000 Naming rights
STATE ADMINISTRATORS REPORT
Tuesday 08 June to Tuesday 13 July 1999

General Administration

• Answered phone, read all mail, reviewed general correspondence and responded where applicable
• Calculated and paid employees superannuation
• Conferred with clubs in North Queensland
• Formalised and balanced June/July Petty Cash
• Prepared financial report
• Recorded and distributed minutes
• General distribution of information from Triathlon Australia
• Prepared column for Ultimate Challenge Magazine

Events

Australian Duathlon Championships

• Conducted the Championships on Sunday 20 June 1999
• Complete financial report
• 250 competitors
• General feedback is good, although a lot of competitors were disappointed they did not receive a T-shirt like last year.

Aquathlon

• Met with Race Director P. Leis to discuss budget, entry forms and race administration
• Presented a proposal for Sponsorship of the Australian Aquathlon Championships

ASPAC Masters Games

• Continued discussions with Cameron Hart General Manager of ASPAC Masters Games
• Sent expressions of interest to Race Directors

Membership

• Total membership for the 98/99 season was 2238 of which 202 members were bridging licences and will be brought forward to the 99/00 season.
• 1088 members are unattached to a club. This is a total of 48.6%. If clubs would like a copy of the unattached members in their area please contact Patricia Ross in the Triathlon Queensland Office
• Increasing club membership will be addressed in the Triathlon Queensland marketing plan
Department Of Tourism Sport and Racing and Government

- Attended workshop on the review of the SWSDP and CSDP
- Review is to be completed by the department by September
- Brisbane City Council Community Grants Schemes. Grants are available in the following areas:
  - Community Development Assistance Grants (community development projects which enhance social justice, by developing networks, encouraging participation. Applications close Monday 2 August 1999
  - Community Sports Assistance Scheme (capital projects and/ or programs which enhance community participation in sport. Applications close Friday 16 August 1999.
  - Junior Sports Development Scheme (Program initiatives which encourage participation in sport by young people. Applications close Friday 16 August 1999.

To obtain copy of the guidelines and application forms contact Brisbane City Council Call Centre on 3403 8888.

North Queensland Development Officer

- Conducted interviews for the NQ Development Officers position. Due to the lack of experience of the applicants, Triathlon Queensland executive reviewed the position and decided to split it into 2 part time positions, a Central and North. The successful applicants have been offered the positions and we are awaiting their acceptance.

Sponsorship

- Presented proposal for Junior Development to likely sponsor. Extremely positive meeting. Will present more tailored proposal by the end of this week.
- Review sponsorship by Australian Triathlete and accepted their proposal:
  - Discounted subscription to all Triathlon Queensland members.
  - Triathlon Queensland free 1/3 page advert in 10 editions of the magazine
  - Triathlon Queensland Race Guide to be published in November Edition of Australian Triathlete. Triathlon Queensland will also be given addition 3000 copies of Race Guide for promotional material. The race Guide will include, State Championship races, benefits, clubs, training tips, sponsor information, race calendar, rules, equipment etc

Other

- Completed financial spreadsheet, including wages spreadsheet
- Web site, obtained two contacts who were unable to help me with front page. Have contacted web site designer who is putting together price to complete the project by August 1999.
- Finalised yearly financial report to coincide with end of financial year
- Posted AGM material
- Attended initial Budget Planning meeting for 99/00
- Attended meeting with Lyn Bollen regarding North Queensland Development Officer and marketing
- Cancelled marketing meeting due to lack of availability, I will complete draft marketing plan and circulate mid August for feedback.
STATE ADMINISTRATORS REPORT  
Tuesday 14 March to Tuesday 11 April 2000

General Administration

• Answered phone, read all mail, reviewed general correspondence and responded where applicable
• Calculated and paid employees superannuation
• Conferred with North Queensland and Central Queensland Development Officers
• Formalised and balanced Petty Cash
• Prepared financial report
• Recorded and distributed minutes
• General distribution of information from Triathlon Australia
• Prepared column for Ultimate Challenge Magazine
• Continue to learn and update website
• Completed monthly Year to date financial figures and budget forecasting

Membership

• Membership - 1st April is 1898
• Membership retention is excellent at 66.6%
• Membership will be down for this season, mainly due to no bridging licences and the Australian Championships allowing non-members.

Department Of Tourism Sport and Racing and Government

• Submitted the July 1999 to December 1999 funding report

Other

• Conducted interviews and appointed State Administrator and CQ Development Officer
• Placed advertisement in Cairns and Townsville Post for NQ Development Officer Position.
• Review Job Applicants for NQ position
• Meeting with TAFE re training plan for Administration Assistant
• Continued planning for Presentation night with Admin Assistant. Decided on new venue the Broncos Leagues club and new entertainment, a four-piece band.
• Distributed applications to host state Duathlons and Aquathlon and Club Champs
• Submitted proposal for sponsorship of club champs
• Attended Mooloolaba Triathlon and Superkids
• Meeting with FILA to present gift of framed JDS
• Visited Caloundra primary school with Brian Chapman and the trailer
• Attended marketing meeting with USM regarding the State Triathlon Series
• Designed 2001 membership form
STATE ADMINISTRATORS REPORT
10 April to 8 May 2000

General Administration

• Answered phone, read all mail, reviewed general correspondence and responded where applicable
• Calculated and paid employees superannuation
• Conferred with North Queensland and Central Queensland Development Officers
• Formalised and balanced Petty Cash
• Prepared financial report
• Recorded and distributed minutes
• General distribution of information from Triathlon Australia
• Prepared column for Ultimate Challenge Magazine
• Continue to learn and update web site
• Completed monthly Year to date financial figures and budget forecasting

Membership

• Membership - 1st May is 1903
• Membership retention is excellent at 66.6%

Department Of Tourism Sport and Racing and Government

• Attended Drug in Sport Framework meeting to discuss the working groups role leading into drafting and passing the State Legislation for Drug Testing.

Other

• Meeting with ATO field officer regarding GST
• Review of GST software provided by ATO
• Completed Operations Manual for the position of State Administrator to assist in training of new administrator.
• Compiled training package for CQ Development Officer who began work 8th May 2000
• Prepared database and supervised data entry for the all schools Aquathlon
• Sent notification letters to clubs and relevant organisations regarding the new administrator.
• Discussed sponsorship options for Junior Development with Sally Dommert.
18/12/2000.

NOTICE OF FEBRUARY 2001 MONTHLY MEETING
ATT: Executive Members, Committee Chairpersons, and Club Delegates.
The February meeting of Triathlon Queensland Inc. will take place on Tuesday
13 February; Sports House, Cnr Caxton & Castlemaine Sts, Milton at 7.00pm.
NB: Regional Clubs may be represented by Proxy Delegates.

AGENDA
1. PRESENT

2. APOLOGIES

3. MINUTES OF DECEMBER MEETING. To be confirmed.

4. BUSINESS ARISING

5. CORRESPONDENCE

6. REPORTS
   6.1 President
   6.2 Treasurer
   6.3 Administrator
   6.4 N & C Queensland D/O
   6.5 Development Officer
   6.6 Coaching/Sanctioning/Technical
   6.7 Junior Development
   6.8 Age Group representative
   6.9 Race Directors Chair
   6.10 Technical and Appeals
   6.11 QAS
   6.12 Equity
   6.13 Medical
   6.14 Schools
   6.15 Special Projects and Masters
   6.16 Elite Athletes

7. GENERAL BUSINESS
   a. SCG&S/State Junior Champs X
   b. Pres. N/94 June 15
   c. G/Final May 20
   d. Magazine April 17

Michael Sanderson
Administrator
MINUTES OF THE DECEMBER MEETING OF TRIATHLON QUEENSLAND
GENERAL MANAGEMENT COMMITTEE
(Opened 7.09pm)

Conducted at Sports House, Cnr Caxton & Castlemaine Sts, Milton

1. PRESENT
Paul Binnie (President)
Shaun Stephens (QAS)
Kevin Dellow (Treasurer, Pine Rivers)
Roy Hopper
Kevin Jones (Vice President)
Ron Lowrey (Clayfield)
Gary Cranitch (H30)
M. Jones (Sunshine Coast)
Brian Chapman (Development Officer)
Gary Robertson (Aggression Multisport)
Margaret Luxford (Surfers Paradise)
Ken Adriaansen (Redcliffe)
Michael Sanderson (A/Administrator)
Darren Moore (H30)
Neal Andersen (Sunshine Coast)

2. APOLOGIES
Jacqui Smith, Joanne Kriel, Brian Upton, Phil Hungerford, Leanne Jones, Robin
Haywood, Nick & Donna Croft, Chris Puttock, Robert Cronk, Rachel Philips.

3. MINUTES OF OCTOBER MEETING
Accepted R. Lowrey/K. Jones

4. BUSINESS ARISING
Nil

5. CORRESPONDENCE
No correspondence to highlight – correspondence tabled.
Accepted M. Sanderson/R. Lowrey

6. REPORT
6.1 President’s Report
The President advised that the following were accepted by TA in their respective
committees:
Miles Browning – TA Medical
Nick Croft – Elite Selection
Jacqui Smith – Age Group Selection
Michael Sanderson – Junior Elite Selection
Also advised that Jacqui Smith, Kevin and Leanne Jones and Michael Sanderson have been appointed Technical Officials for the Sydney Youth Games in January 2001. For all the appointments, offered on behalf of TQ congratulations.

Attended the Queensland Sports Awards Dinner, offered congratulations to all the Triathlon Sports Finalists, had a good opportunity to talk with Margaret Ryder of Julia Creek, Tim Hughes and several of their friends from up North about triathlons and regional future.

The funding from the Government has come through with TQ being again awarded $100,000 grant, same as last year, and a special initiative of $50,000 for a Community Involvement Program. The position of a part time officer will be advertised on Saturday 16/12/2000.

Report accepted P. Binnie/M. Luxford

6.2 Treasurer's Report
In $11,839.05 Out $20,988.42
Balance at 31.10.2000 $54,453.82
Report accepted K. Dellow/K. Adriaansen

6.3 Administrators Report
Report tabled
Report accepted M. Sanderson/Neal Anderson

6.4 Central & North Qld D/O
Reports tabled
Report accepted B. Chapman/R. Lowrey

6.5 Development Officer
Report tabled
Report accepted B. Chapman/R. Lowrey

6.6 Coaching/Sanctioning
Report tabled
Report accepted M. Sanderson/N. Andersen

6.7 Junior Development
Report tabled — Much discussion regarding the motions put forward, the President explained the decision and stance of the Executive of the system currently in use and reiterated that TQ fund the juniors for development, not representation at National level. The Executive will research the motions and request by the Junior Development Committee and reply.

Report accepted B. Chapman/R. Lowrey

6.8 Age Group Representative
No report
6.9 Race Directors Chair
No report

6.10 Technical and Appeals
Kevin thanked all the officials for the years efforts and wished all a merry Xmas, commented on the performance at Cabarita and the “sin bin” situation. Advised that the Xmas BBQ for officials was cancelled due to too many conflicts. Report accepted K. Jones/K. Dellow

6.11 QAS
Report tabled
Report accepted S. Stephens/M. Luxford

6.12 Equity
No report

6.13 Medical
No report

6.14 Schools
Margaret reported that there will be a change in the procedure of gear restriction checking, no actual adjustments by their bicycle specialist but the offer will be there to assist.
Report accepted M. Luxford/N. Andersen

6.15 Special projects and masters
USM has Goodwill Games at Southbank
Report accepted P. Hungerford/B. Chapman

6.16 Elite athletes
No Report.

7. General Business
Ken Adriaansen reported on the Cabarita event and the problems associated, such as low tide, lack of catchers at the finish line, queried if the Doctor on site was familiar with sports injury and dehydration and commented on the inappropriate complaint by a coach against an athletes DQ and the various accusations directed at officials.
Roy Hopper questioned the Coaches List in the U/C magazine and what are the requirements for being included on the list.
Phil Hungerford was asked if the Race Directors could consider a family entry fee for events, Phil will pass on as the next RD’s meeting.
MEETING CLOSED 9.05PM

NEXT MANAGEMENT MEETING TUESDAY 13 FEBRUARY 2001 7.00PM.
Michael Sanderson
Administrator
1. ATTENDANCE

Paul Binnie (President)  
Grahame Kruger (Treasurer)  
Kevin Jones (Vice President)  
Michael Sanderson  
(A/Administrator, Technical/Sanctioning/Coaching)  
Ken Adriaansen (Redcliffe)  
Leanne Jones (Technical Official)  
Peter Lovegrove (NRG)  
Dave Appleby (NRG)  
Richard Long (Yeronga)  
Craig Rule (Ipswich)  
Mick Jones (Sunshine Coast)  
Joanne Kriel (Intraining)  
Brian Chapman (Dev. Officier)

Roy Hopper (Brisbane North Performance Tri Club)  
Gary Kruck (Aggression)  
Robert Wiles (Bodyworks)  
Chris Puttock (Broadwater)  
Andrew Zuch (H30)  
Robbie Haywood (Intraining)  
Liz Atkins (Intraining)  
Sally Lovegrove (NRG)  
Kevin Dellow (Pine Rivers)  
Jacqui Smith (Run Inn)  
Margaret Luxford (Surfers Paradise)  
J. Harris (Yeronga)  
Rachel Phillips (Past Administrator)

2. APOLOGIES

David Ray, Phil Hungerford, Lionel Hogg.

3. RECOGNITION OF PROXY VOTES

Frenchville Triathlon Club  
Mackay Triathlon Club  
Middlemount Tri Club  
Townsville Tri Club

Michael Sanderson  
Michael Sanderson  
Michael Sanderson  
Michael Sanderson
4. CONFIRMATION OF 1999 AGM MINUTES
(Confirmed K. Jones/K. Adriaansen)

5. BUSINESS ARISING
Nil Business Arising

6. REPORTS

6.1. President – report tabled
The President finalised his written report with a verbal update on issues relating to the AGM and the personal attacks on the executive office bearers. Paul advised that whilst there is an issue he will not divulge the contents of the issues until such time as legal advice has been finalised. Paul advised that all clubs would be notified of the outcomes as soon as possible.

Report accepted – P. Binnie/M. Sanderson

6.2. Treasurer – report tabled
Report accepted G. Kruger/M. Jones

6.3. Vice President – report tabled
Report accepted K. Jones/B. Chapman

6.4. Administrator – report tabled
Report accepted M. Sanderson/C. Rogerson

6.5. Development Officer – Report tabled
Report accepted B. Chapman/M. Luxford

6.6. Sanctioning/Coaching/Technical Coordinator – Verbal report
Report accepted M. Sanderson/J. Smith

6.7. Central Queensland Development Officer – Report tabled
Report accepted P. Binnie/D. Appleby

6.8. Technical/Appeals – Report tabled
Report accepted J. Smith/K. Jones

6.9. Age Group Representative – report tabled
Report accepted P. Lovegrove/D. Appleby
7. ELECTIONS AND APPOINTMENTS

a) The President and the executive members stood down and the Administrator assumed the duties of chairperson for the election of the position of President. The only nominee was announced, and this was challenged by Mr. Lovegrove. Mr. Peter Lovegrove advised that he also had nominated for the position of President and rejects the advice that his nomination was not accepted under the terms of the constitution. A short debate followed but order was called and the meeting resumed under the terms of the constitution.

- President – Paul Binnie re-appointed.
- Vice President – Kevin Jones re-appointed.
- Treasurer – Kevin Dellow appointed, defeated Leanne Jones 15/6.
- Technical Coordination and Appeals – Jacqui Smith re-appointed
- Race Director Chair – Phil Hungerford re-appointed
- Schools – Margaret Luxford appointed
- Special Project and Master – Phil Hungerford re-appointed
- Elite Athletes – No nominations, will hold until next Management Committee Meeting
- Equity Officer – Cheryl Rogerson appointed
- Age Group Chairperson – No nominations, will hold until next Management Committee Meeting

8. MOTIONS

Motion 1
That all State Championship events include the weight categories (1) for men at 90kgs plus and (2) for women at 70kgs plus.

Discussion on the motion – general consensus was that there were enough categories currently; and that to avoid discrimination re ages and weight there would be deemed an issue if only one category for the weights instead of the 5 year age gaps currently in use.

Frenchville Tri Club/Middlemount Tri Club  Not passed.

Motion 2
That at least one “All Schools” State Championship event, either Triathlon, Duathlon or Aquathlon, be held outside of Southeast Qld every two years.

Frenchville Tri Club/Executive  Passed.

Motion 3
That Family membership be introduced, effective 1/7/00. The conditions of a “family” for family membership are:
- Minimum of three members in a family
- All must have the same residential address
- One issue of the Ultimate Challenge magazine per family
The fee structure is two tiered:
1. Of the three members, at least one must be 20 years old (adult) or over, and at least one must be under 20 years old (junior). The fee for the three members will be $130.00.
2. All three members are under 20 years old (junior). The fee for the three members will be $100.00
3. For each additional member of the family under 20 years old (junior), the fee will be $20.00
4. For each additional member of the family 20 years old (adult) or over, they will join the same as any other adult paying normal fees and be entitled to their own copy of the Ultimate Challenge magazine.

Executive/M. Jones

Passed

8.1.

GENERAL BUSINESS

- SPECIAL ITEM- LIFE MEMBERSHIP AWARD
  B. Chapman spoke at length regarding the history and involvement of Mr. Grahame Kruger in the sport of Triathlon and with the Association. Grahame was presented a watch and Medallion from TQ. Triathlon Australia presented a letter of commendation as well as a gift of a FILA product voucher. Grahame gave a short thank you speech to everyone and a brief comment of the running and pride and confidence of the future of TQ.
  - Peter Lovegrove requested to make a statement regarding his refused nomination. Peter’s statement was the verbal reading of all letters and emails concerning the issue. No following discussion was offered.
  - The Ultimate Challenge magazine to be delayed so that Olympic Triathlon results can be included.
  - Advised all present of TQ’s new website and email address
  - All clubs advised that as per normal procedures, there will not be a General Meeting for the month of September.
  - The question was asked of the current situation regarding the final women’s Olympic team selection – The President informed the meeting that the issue was in the hands of the courts and a ruling expected shortly.
  - The President asked all clubs to offer support and encouragement to our Queensland members of the Triathlon Olympic Teams via fax’s and emails.
  - G. Kruck asked for a break down on the position of Age Group Representative, a verbal response was given by both the President and Peter Lovegrove. It was requested that the position be defined through the office and in consultation with the clubs before advertising to the members.

MEETING CLOSED 11.40am

Michael Sanderson
Administrator
Triathlon Queensland Inc.

a member of

Triathlon Australia

Affiliated with the Queensland Olympic Council
and the Sports Federation of Queensland

MINUTES OF THE TWELFTH ANNUAL GENERAL MEETING OF
TRIATHLON QUEENSLAND
(Opened 9.35am)

Conducted at Sports House, Cnr Caxton & Castlemaine Sts, Milton, 2 September 2000

1. ATTENDANCE

Paul Binnie (President)
Grahame Kruger (Treasurer)
Kevin Jones (Vice President)
Michael Sanderson
(A/Administrator,Technical/Sanctioning/Coaching
Ken Adriaansen (Redcliffe)
Lcanne Jones (Technical Official)
Peter Lovegrove (NRG)
Dave Appleby (NRG)
Richard Long (Yeronga)
Craig Rule (Ipswich)
Mick Jones (Sunshine Coast)
Joanne Kriel (Intraining)
Brian Chapman (Dev. Officier)

Roy Hopper (Brisbane North Performance Tri Club)
Gary Kruck (Aggression)
Robert Wiles (Bodyworks)
Chris Puttock (Broadwater)
Andrew Zuch (H30)
Robbie Haywood (Intraining)
Liz Atkins (Intraining)
Sally Lovegrove (NRG)
Kevin Dellow (Pine Rivers)
Jacqui Smith (Run Inn)
Margaret Luxford (Surfers Paradise)
J. Harris (Yeronga)
Rachel Phillips (Past Administrator)

2. APOLOGIES

David Ray, Phil Hungerford, Lionel Hogg.

3. RECOGNITION OF PROXY VOTES

Frenchville Triathlon Club
Mackay Triathlon Club
Middlemount Tri Club
Townsville Tri Club

Michael Sanderson
Michael Sanderson
Michael Sanderson
Michael Sanderson
4. CONFIRMATION OF 1999 AGM MINUTES
(Confirmed K. Jones/K. Adriaansen)

5. BUSINESS ARISING
Nil Business Arising

6. REPORTS

6.1. President – report tabled

The President finalised his written report with a verbal update on issues relating to the AGM and the personal attacks on the executive office bearers. Paul advised that whilst there is an issue he will not divulge the contents of the issues until such time as legal advice has been finalised. Paul advised that all clubs would be notified of the outcomes as soon as possible.

Report accepted – P. Binnie/M. Sanderson

6.2. Treasurer – report tabled
Report accepted G. Kruger/M. Jones

6.3. Vice President – report tabled
Report accepted K. Jones/B. Chapman

6.4. Administrator – report tabled
Report accepted M. Sanderson/C. Rogerson

6.5. Development Officer – Report tabled
Report accepted B. Chapman/M. Luxford

6.6. Sanctioning/Coaching/Technical Coordinator – Verbal report
Report accepted M. Sanderson/J. Smith

6.7. Central Queensland Development Officer – Report tabled
Report accepted P. Binnie/D. Appleby

6.8. Technical/Appeals – Report tabled
Report accepted J. Smith/K. Jones

6.9. Age Group Representative – report tabled
Report accepted P. Lovegrove/D. Appleby
7. ELECTIONS AND APPOINTMENTS

a) The President and the executive members stood down and the Administrator assumed the duties of chairperson for the election of the position of President. The only nominee was announced, and this was challenged by Mr. Lovegrove. Mr. Peter Lovegrove advised that he also had nominated for the position of President and rejects the advice that his nomination was not accepted under the terms of the constitution. A short debate followed but order was called and the meeting resumed under the terms of the constitution.

- President – Paul Binnie re-appointed.
- Vice President – Kevin Jones re-appointed.
- Treasurer – Kevin Dellow appointed, defeated Leanne Jones 15/6.
- Technical Coordination and Appeals – Jacqui Smith re-appointed
- Race Director Chair – Phil Hungerford re-appointed
- Schools – Margaret Luxford appointed
- Special Project and Master – Phil Hungerford re-appointed
- Elite Athletes – No nominations, will hold until next Management Committee Meeting
- Equity Officer – Cheryl Rogerson appointed
- Age Group Chairperson – No nominations, will hold until next Management Committee Meeting

8. MOTIONS

Motion 1
That all State Championship events include the weight categories (1) for men at 90kgs plus and (2) for women at 70kgs plus.

Discussion on the motion – general consensus was that there were enough categories currently; and that to avoid discrimination re ages and weight there would be deemed an issue if only one category for the weights instead of the 5 year age gaps currently in use.

Frenchville Tri Club/Middlemount Tri Club
Not passed.

Motion 2
That at least one “All Schools” State Championship event, either Triathlon, Duathlon or Aquathlon, be held outside of Southeast Qld every two years.

Frenchville Tri Club/Executive
Passed.

Motion 3
That Family membership be introduced, effective 1/7/00. The conditions of a “family” for family membership are:
- Minimum of three members in a family
- All must have the same residential address
- One issue of the Ultimate Challenge magazine per family
The fee structure is two tiered:
1. Of the three members, at least one must be 20 years old (adult) or over, and at least one must be under 20 years old (junior). The fee for the three members will be $130.00.
2. All three members are under 20 years old (junior). The fee for the three members will be $100.00
3. For each additional member of the family under 20 years old (junior), the fee will be $20.00
4. For each additional member of the family 20 years old (adult) or over, they will join the same as any other adult paying normal fees and be entitled to their own copy of the Ultimate Challenge magazine.

Executive/M. Jones

8.1. GENERAL BUSINESS

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Michael Sanderson
Administrator
From: Jackie Gallagher <JackieGo@compuserve.com>
To: Triathlon Queensland <TriathlonQueensland@mailbox.uq.edu.au>
Subject: Elite Report
Date: Tuesday, 9 March 1999 15:35

I apologise for not being able to attend the meeting tonight. I only got
the notice of meeting yesterday and then realised it was tonight. With a
race in Geelong this weekend, it is too short notice for me to make the
trip to Eris. (I need my beauty sleep for the cameras!!!)

Here are a few points I would like to report:

* As you know the ITU still has not confirmed a date and place for the
  1999 TWC. This is of quite considerable concern to the Elites, as it is
currently impossible to finalise our race schedule for 1999.

* TA / the OAP manager have almost finalised the selection policies for
  2000 World Champs and the Olympic Games. As Board members, Miles Stewart
  and myself have had some considerable input into these policies.

* I have also liaised and had input with the OAP manager on the topic of
  entry into World Cup events. There is now a policy in place, which I think
  is fair and gives opportunities for people performing well to gain entry
  into events at this level.

* I was able to attend to speak at the Junior Elite Camp in Canberra after
  the Aust Sprint Champs (Jan 24). I spoke informally about many aspects of
  being an Elite Triathlete. It was very well received.

* I am now a representative of the Junior Elites on the board of TA, as
  well as the (Snr) Elites. Please bear this in mind, if TQ has any issues
  regarding the Junior Elites that I can assist with at Board level.

* Following discussions with members of the ITU Athletes Commission in
  November, I have initiated several ideas regarding making a unified stand
  against drugs in our sport. All discussions with other elite athletes have
  been very favourable and supportive. I have also had discussions at
  length with TA, Tim Wilson, Dr Di Robinson and with ASDA. ASDA have been
  very supportive and are excited that we are taking some initiative. We are
  now at the stage that TA is working directly with ASDA and we have several
  concrete plans in place to show that Triathlon in Australia is determinedly
  against drugs in the lead up to the Olympics in our country in 2000. This
  is all very positive.

* World Cup events in Japan and Sydney are coming up very soon and will be
  the selection races for the 1999 World Champs.