September 2016

Triathlon Queensland minutes 1988-89

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Memo to all State Associations.

December 6, 1989

RE: OFFICIALS PROGRAM

At the moment I am aware of 2 State Associations which are implementing an Officials Program i.e. the training of race officials. This is an important area which is well advanced in a number of countries overseas, but which is still in its infancy in Australia.

Besides the need for uniformity of rules within Australia (which we have with the Tri-Fed rule book), there is also a need for uniform interpretation and application of these rules. Rather than have States moving in different directions with their training of officials, it is imperative that we have a Tri-Fed Officials Committee which provides direction to the States.

To form this committee we need people, which is where I need your assistance. Can you please forward the name or names of members of your association who would be interested in assisting on this committee. I would expect that the States which are already involved in this would have at least a couple of people from the State Committee who would be willing to help out. In addition I would hope that the other States can see the need for such a program and provide at least one person from their association.

Can all names be sent to me by the end of January 1990 please.

Thank you in anticipation.

Geoff Frost.

Please notify me of any nominations [075]3564777 as soon as possible. A Tri-Fed Officials Committee will be formed at next meeting (26 Jan) of at least 3 persons (incl. Chairperson). You can use our both Tri-Fed and TAC committees in fact it would be quite beneficial.
Memo all States Associations.
December 6, 1989

RE: HELMET RULE

As you are aware safety standard approved helmets are mandatory in all State Association sanctioned events. For those States enforcing this rule for the first time in season 1989/90, I would like to draw your attention to the following:

1. It is important to educate your athletes about this rule. For instance many people believe that because a helmet is hardshell it is approved, or because they have used it in previous seasons it must be O.K. Spell out for them, in newsletters, through clubs, etc. that helmets must be SAA, Snell or ANSI approved.

2. Some bikeshops have been selling non-approved helmets to triathletes. There can be 2 reasons for this. The bikeshop may be trying to get rid of stock of non-approved helmets, or they may simply be unaware that the helmet rule exists. If you have not done so I suggest that you circularize all bikeshops with the relevant information, as well as a request not to sell non-approved helmets to triathletes.

3. If you are not enforcing this rule you may be penalizing your athletes who will be competing in Australian Championship races this season. The helmet rule will be enforced at each of the Championship races in 1990. Your athletes will not be able to use the excuse that many used last year - "but I've used the helmet all year and it's always been O.K". Is it fair that your athletes may be disqualified because of lack of action from their State Association?

4. In conjunction with the helmet rule, it is important to also enforce the fastening of helmets i.e. helmets must be fastened when the bike is in motion.

Both the helmet and fastening rule are in force internationally, so let's ensure that Australia doesn't get left behind.

Regards,

Geoff Frost.
Memo to all State Associations

December 6, 1989

RE: A.G.M.

The A.G.M. of Tri-Fed Australia will be held at the Hyatt Regency Hotel, Canberra, at 1.00 p.m. on Saturday 17th February 1990, in conjunction with the Australian Long Course Championships and the National Triathlon Festival. The agenda for the meeting is enclosed.

If there are any items you would like to add, which cannot be handled under general business, please forward them to me as soon as possible.

Your State is entitled to have 2 voting delegates attend the meeting and you may send as many other interested observers as you wish.

Each State Association must submit the names of their delegates in writing at least 21 days prior to the A.G.M. If your 2 delegates are not able to attend you should send proxies, who must have written authorization from your Association.

At the A.G.M. the election of office bearers of the Triathlon Federation of Australia will take place. Positions for election to the Board are: President, Vice-President, Treasurer, and 4 other board positions elected from the state delegates. State Associations are responsible for forwarding nominations to the address below by January 17th, 1990. The nominations must be in writing and signed by the nominee and 2 members of the affiliated associations. Please take note of this requirement. There is no provision for nomination from the floor. Please be prepared to vote on the State affiliation fee, currently set at $21 member.

At the A.G.M. a written report will be presented including President's, Treasurer's and International Reports plus a report from each State Association.

Can you please prepare a report of your Association's activities during 1989, typed on single sided A4 paper and forward to me by January 17th, 1990. Reports received after this date may not be included. Can you please include in your report accurate details of State Association membership as at December 31st, 1989. If possible a breakdown into male and female, senior and junior would be appreciated.
The Sri Chinmoy Marathon Team has put a great deal of effort into organizing a Triathlon Festival on the weekend of the Long Course Championships. Highlights will be the Triathlon Expo, featuring state of the art triathlon technology, training seminars, videos, a carbo-lunch at the Hyatt Regency and a mini-tri on the Saturday evening.

I urge your Association to publicize this Festival within your State and to encourage your triathletes to support this innovation. It will be a weekend to remember.

I look forward to seeing a good representation from your State at the A.G.M.

Regards,

Geoff Frost.
2nd December, 1989

All Clubs (23)
All TAQ Committee Members
TAQ Committee Chairpersons
Special Projects Officer
Delegate to Queensland Olympic Council

For Information

President, Triathlon Federation of Australia

TAQ COMMITTEE MEETING

Enclosed are the minutes of the last TAQ Committee Meeting held at Noosa Lions Park on 14th October, 1989.

Also enclosed is the agenda for the next meeting. Due to several circumstances such as involvement in race organisation and organisation of the Commonwealth Games trials and team, a date and venue has not yet been set for this meeting. The Executive feels however that a move to quarterly meetings would perhaps be more beneficial and productive now that the bulk of the policies and procedures are in place and operative.

Thus a date in January, 1990 and suitable venue will be notified as soon as possible.

Club delegates who are unable to attend the meeting are requested to forward any points for discussion and inclusion in General Business, on the direction of their club, to reach the TAQ not less than 7 days prior to the meeting date (when promulgated).

May I take this opportunity on behalf of myself and the TAQ Executive to wish everybody the compliments of the season and thank you for your support over the last 12 months.


Yours in triathlon,

(BARRY HAWKINS)
President
TRIATHLON ASSOCIATION OF QUEENSLAND

COMMITTEE MEETING
(VENUE, DATE – TO BE ADVISED)

AGENDA

1. Apologies.
2. Minutes of last meeting (14th October, 1989).
3. Business arising from minutes
   a. TAQ Magazine – "The Ultimate Challenge"
   b. Inter-district challenge.
   c. Queensland Academy of Sport (Encouragement to Sport Scheme).
   d. Club events – insurance.
4. President's Report.
5. Secretary's Report – correspondence.
7. Committee Reports
   a. Coaching
   b. Medical
   c. Development
   d. Selection
   e. Women's
   f. Constitutional
8. Report by Special Projects Officer.
10. Formation of Elite Triathlete's Committee.
11. Annual General Meeting.
12. Nominations for Australian Olympic Distance Championship – 1990/91
15. Ratification of motion for Tri-Fed AGM, 'That either separate races be conducted for women for national championships or that completely separate starts be instituted for women at national championships with sufficient interval to allow the bulk of the women's field to finish before the male start!
17. Date and venue for next meeting of the TAQ.

Mal Shinn
Secretary of the TAQ
MINUTES OF THE MEETING OF THE TAO 14-10-89

The meeting of the TAO was held at the Lions Park NOOSA HEADS at 4:30 pm on Saturday the 14-10-89. [The meeting had a background music of Bavarian Beer Hall Music].

APOLOGIES
Geoff Frost - Tri-Fed Australia
Geoff Rowe - PBCTC
Tracey Ellingham - Team Elite
Stuart McNeill - Special Projects Officer

PRESENT
President - Barry Hawkins
Secretary - Mal Shinn
Treasurer - Donna Fyfe
Cathy McKeon - Townsville
Noel Phillips - GCTTC
Ron Acutt - Brisbane Tri Club
Sandy Frizzo - Harvey Bay
Ian McChesney-Clark - Olympic Tri Club
Robert Buckland - Invitation (Honorary Solicitor/GCTTC)
Gary Shinn - Chairman TAQ Medical Committee/PBCTC
Tony Delisser - Brisbane Trimax Sports
Amy Scarlett - Harvey Bay
Neale Glanfield - Harvey Bay

PRESIDENTS REPORT

President welcomed all those present. A special welcome was extended to the newest member club of the TAO, the "Olympic Triathlon Club" based in Brisbane. It was noted that 12 clubs were fully affiliated with the TAO and 8 clubs were partly affiliated.

MINUTES OF THE LAST MEETING
The minutes of the last meeting were accepted as true and correct by those present the last meeting.

BUSINESS ARISING FROM THE MINUTES OF THE LAST MEETING

1. The President noted that there was no response concerning the cycle safety survey. He expressed disappointment at the poor response and the meeting resolved to drop this matter from further consideration.
2. QLD State Championship Series.
The Foster’s Cyclathon held at Maroochydore was discussed. It was noted that although the event was sanctioned by the TAQ and the event appeared to be satisfactory on paper, it fell below the appropriate standard. It was noted that there was a mix-up at the turn around point, there were dangerous unmanned points in the cycle course and there was no medical attendance. This was regarded by the meeting as most unsatisfactory. It was noted that letters of complaint were received by the TAQ from individuals re this matter. Reply and explanations will be sent to these individuals.
The Brisbane Tri Club at their committee meeting had discussed this problem and put forward the suggestion of a bond system for sanctioned events. It was suggested that a bond of $100 for ordinary events and $200 for championship events be requested from organisers. This bond could be in the form of a cheque that would not be cashed unless the race did not meet sanctioned standards. Discussion about this proposal followed. It was pointed out that difficulties could arise in encouraging organisers to have the event sanctioned and problems in judging standard of a race was envisaged. The meeting that the bond system would be deferred until the end of the current season when a review of all sanctioned events would be undertaken. It was noted that approximately 17 races had been sanctioned for this season.

TAO NEWSLETTER "THE ULTIMATE CHALLENGE"
The President reported that he was not entirely happy with the newsletter. There were spelling errors and poor paper quality. He assured the meeting that the next issue would be much improved. Further contributions for the next newsletter are required, contributions from clubs and individuals would be much appreciated, the closing date is the 20th November, 1989.

WAIVER AND RELEASE FORMS
The TAQ has obtained an opinion that a correctly worded waiver and release form would be upheld in law. The opinion is attached to as an appendix to the minutes.

INTER DISTRICT CHALLENGE
The Brisbane Triathlon Club has formulated an inter district challenge with "special" rules formulated by them. The club envisaged the challenge would be similar to an "America's Cup Challenge". The perpetual trophy would be provided by the Brisbane Triathlon Club. Details will provided in the next ultimate challenge.

PRESIDENTS REPORT
The President said there was little to report. The President reported that there were 13 of the 21 known clubs in Qld were now fully affiliated. New clubs were being formed and there were over 380 fully financial individuals in the state of Qld.s

SECRETARY'S REPORT
There were 44 letters that were received and six letters sent out since the last meeting of the TAQ.

TREASURER'S REPORT
Treasurer reported the TAQ held a credit balance of $1,822. See report attached to the appendix of the minutes. The meeting ratified the past expenditure of the following amounts by the president. 1. $160 for State Tri Calender. 2. $729 for trophies and medals for the OSCS. 3. $520 for the TAQ publicity account. It was also noted that the TAQ had forwarded $700 to Tri-Fed Australia and was the first fully paid up State in Australia.

COACHING REPORT
No Report.

MEDICAL COMMITTEE REPORT
Dr. Gary Shinn said the committee appropriate facilities to test various triathletes for medical and physiological testing. This was for possible placing of a National Elite Squad of Triathletes in South East Qld. Two possibilities have so far come to the committees attention. These are The University of Qld, and Bond University. A written report will be submitted to the TAQ. Investigations as to standards and limitations to children competing in triathlons is being undertaken by the committee. A report will follow.

SPECIAL PROJECTS OFFICER'S REPORT
Stuart McNeill in his written report (see appendix) said that the TELECOM proposal has been officially rejected. The license no. laminating proposal was still being negotiated. The committee expressed their appreciation for Stuart's effort. The Qld Academy of Sport was contacted: Mick Veivers - Chairman referred the TAQ to the head of the Qld Division of Sport re the joining in of the encouragement of sport scheme were funds may be provided to the TAQ. The Qld division of Sport required a list of certain information and the TAQ's position will be considered next February.

WOMENS COMMITTEE REPORT
See written report in appendix of these minutes.

CONSTITUTIONAL COMMITTEE REPORT
Mr. Robert Buckland Honorary Solicitor for the TAQ reported that application for incorporation together with the TAQ constitution have been lodged with the justice department and a certificate of incorporation will be forthcoming.

GENERAL BUSINESS
1. It was suggested that the TAQ provide information and assistance to any of the member clubs or potential clubs if they wish to incorporate. Mr. Buckland kindly offered to provide legal advise if necessary.
2. The president pointed out that Qld was to be the host State for the Australian Olympic Distance Championships. The event is to be decided prior to the Annual General Meeting in February 1990. Tri-Fed criteria for such an event are as follows:

1. The event should be held in late February, early March.
2. The event does not have to prize money, however this is preferable. Male and Females should have equal prize money.
3. The event must be a well proven and high quality event.
4. The event must be sanctioned.

The committee resolved that expressions of interest be sought from race organisers.

3. The President expressed his concern as to a problem concerning training events by clubs where non members participate in that event. He pointed out that those people would not be covered by public risk insurance and that the club itself might also be held responsible if some untoward happening occurred to a member of the public. A number of solutions were discussed including sanctioning club events, and restricting club events to club members only. Mal Shinn was requested to investigate possible solutions to this problem with reference to the insurance.

4. The committees attention was drawn to the problem where a registered triathlete gave his license to another non registered triathlete to use in a sanctioned event. This problem was referred back to the relevant club for further clarification. The committee pointed out that race licenses are not transferable and not only are such actions fraudulent but they would jeopardise the competitors insurance protection. Discussion followed as to the appropriate penalty. Cancellation of race license for a certain period was suggested.

5. The attention was drawn to request for billets by overseas triathletes. Two Canadian Triathletes, Marc Becker, and David Arino c/o 35 Silver Ridge Rise, N/W Calgary, Alberta, T3B4P6 Canada (see letters attached). An Austrian Triathlete who Geoff Frost met in Munich who wishes for billeting during our summer season. His name is Mr. Andreas Tiefenbacher, A - 5710 Kaprun, 269 Austria (see letter attached).

6. The meetings attention was drawn for Qld clubs and members to compete in the banana coast Life Education Coffs Harbour Triathlon, 29th April, 1990.

7. Discussion concerning requirements for sanctioning events, Tri-Fed race rules and other requirements from race directors took place.

8. Townsville club expressed its concern that northern TAQ members were being disadvantaged by distance in commonwealth games selection, this matter was referred to the Tri-Fed selection committee.

NEXT MEETING
Time and place of the next TAQ meeting will be advised at least two weeks prior to that meeting.
SPECIAL PROJECT OFFICER - T.A.O.

REPORT for MEETING 14th OCTOBER 1989.

1. COMMONWEALTH GAMES TRIATHLON TEAM.
   REPRESENTATION OF A PERSONAL NATURE HAS BEEN
   MADE TO
   ROB BORRIDGE - MINISTER FOR TOURISM, ENVIRONMENT ETC.
   JOHN DEAN - M.D. GOLD COAST VISITORS & CONVENTIONS BUREAU
   STEPHEN GREGG - GROUP MARKETING MANAGER, QUEENSLAND
   TOURIST AND TRADE CORPORATION.

2. LICENCE LAMINATION - PROPOSED CONTACT WITH DMR
   NO? YET INITIATED.

SIGNED A MCDONALD - 14/10/89.
Jenny McInnes 039 4284320  Women's Committee

[Blank Line]

Federal level sym plan  GEOFF FROST

- done for TRIFED
- women's attitude, participation, to start up, non-participants
- training programs
- better publicity
- help women in sport
- Attitudes in sport changing?
- Fed dep't of sport & Rec. (research & development)

- Approach to Federal department (WA contacts) surveying to other states
- factors that spur a person to start triathlons
- athlete, friend, socioeconomic level

RESEARCH & THEN STRATEGIES (given to TriFed)
OUT
1. Mr Tony Rutledge – Queensland Country Triathlon Championships 24-8-89
2. Townsville Tri Club – Info on incorporation 27-8-89
3. Goondiwindi Triathlon – Sanction 6-9-89
4. Notice/agenda TAQ meeting 16-9-89
5. Brisbane Tri Club – Race licences 21-9-89
6. Tri-Fed – TAQ Affiliation Fees 12-10-89

IN
1. Telecom – Sponsorship proposal 22-8-89
2. Fox & Thomas – Goondiwindi Tri Club – Certificate of Inc 24-8-89
3. Hervey Bay Tri Club – Events 1989/90 season 22-8-89
4. Gold Coast & Tweed Tri Club – Race licences 24-8-89
5. Brisbane Tri Club – Race licences 25-8-89
7. TAV – The Fourth Event Sep 89 29-8-89
8. Ipswich Tri Club – Inc and Office Bearers 29-8-89
9. Banana Coast Life Educ Centre – Coffs Harbour Tri, 29 Apr 90 31-8-89
10. Qld Div of Sport – Qld Sports Ac demy 1-9-89
11. Ipswich Tri Club – Race licences 3-9-89
12. Ipswich Tri Club – Resulys of Ipswich Baliathon 4-9-89
15. Laurie Cavallaro – QSCS Race 2 Cyclathon 11-9-89
16. Australia Post – Info on Registered Publications 11-9-89
18. Mark Doyle – QSCS Race 2 Cyclathon 12-9-89
21. Tri-Fed – Canadian Triathletes – Accn in Australia 14-9-89
22. Coral Coast Tri – Sanction fee 14-9-89
27. Moosa Tri Club – Change of address/office bearers/programme 89/90 21-9-89
30. ACTN – Flow of publicity 22-9-89
31. Ipswich Tri Club – Race licences 22-9-89
33. " " " " " 26-9-89
34. " " " " " 27-9-89
35. Andreas Tiefenbacher (Austria) – billets in Australia 27-9-89
36. Ipswich Tri Club – Race licences 27-9-89
37. Toowoomba RR & Tri Club – Race licences 4-10-89
38. Alice Springs Town Council – Gen Aust Masters Games Tri 20 Oct 90 4-10-89
39. Ipswich Tri Club – Race licences 4-10-89
40. " " " " " 7-10-89
42. Hervey Bay Tri Club – Request for sanction Hervey Bay Tri 1990 9-10-89
43. " " " " " Race licences 10-10-89
44. Brisbane Tri Club – Race licences 11-10-89
August 1989.

re: EXCLUSION OF LIABILITY DUE TO NEGLIGENCE
"WAIVER and RELEASE FORMS"

Brief to advise:

1.) Whether parties can contractually exclude liability for negligence or waive the enforcement of rights to damages due to negligence in the running of sporting events such as a triathlon.

2.) If the above is possible, then what are the minimum requirements to make such a contract legally binding?

CONTRACTUAL EXCLUSION.

It is my opinion, provided that a legally enforceable contract is made between the parties, then those parties can expressly contract to exclude liability for negligence. This general proposition has been the settled law for some time,¹ and it appears to be still good law.²

There are two possible approaches to exclude liability. First, the competitor could agree not to hold the organiser liable for any negligence whatsoever, i.e. release the organiser from liability. This would mean that even if the organiser were negligent in the extreme, the competitor would accept that risk completely. However some care

¹ See for example, *Commissioner for Railways v Quinn* (1945) 72 CLR 345; *Canadian Steamships Lines Ltd v The King* (1952) AC 192 at 206; and *Sydney City Council v Wess* (1965) 114 CLR 114 at 141.

would need to be taken by the race organiser, otherwise the negligence may be regarded to be outside the reasonable contemplation of the parties or the "four corners" of the contract. This approach could be regarded as a contractual extension of the common law's doctrine of "voluntary assumption of risk". Exclusion of all liability would require express and clear terms.

The second approach, is where the competitor agrees not to enforce any rights or claims for damages against the contracting organiser. This is the basis of the typical waiver forms found in triathlons. This approach avoids the problem as the need to determine whether there was any negligence and whether there are other possible heads of damage that would allow the competitor to make a claim. A clearly worded waiver and release form would, like the negligence exclusion clause, be binding. A defendant organiser may need to seek a declaration concerning the contract together with an injunction to restrain the athlete from proceeding any further with his claim.

**REQUIREMENTS TO MAKE THE AGREEMENT LEGALLY BINDING**

First, there must be a contract that is legally enforceable. This means that the parties should be legally competent (i.e. sound mind and not a minor); they both intend to become legally bound and consideration has passed (the competitor pays the entry fee and the organiser provides the race).

The athlete's attention should be drawn to the specific terms of the contract that alter any common law rights. The competitor should be made aware that he is making a legally enforceable contract, that he has read and fully understands the nature of the exclusion terms of the form, particularly that he is waiving any

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4 See Canada Steamship Lines Ltd v The King (1952) AC 192 at 208. For a useful review see J. Sivett, "Exclusion of Liability for Negligence" (1989) 15 Uni of Qld LJ 157.

5 See Rutter v Palmer (1922) 2 KB 57 at 92 and CANADA STEAMSHIPS LINES CASE ABOVE.
rights. It would be advisable that the athlete should acknowledge and sign the waiver and release form. The specific clauses should be kept separate and be made clear, distinct, and unambiguous on any entry form. It is suggested, that a separate acknowledgment that the entrant has read and fully understood those exclusion clauses be further signed. This would avoid any argument that such clauses were not brought to the attention of the competitor.

It should be noted that the agreement is only binding between the parties to the contract. These parties would normally be the race organiser and the competitor. Third parties such as the police, local councils etc. would have difficulty in claiming the benefits of such clauses because of the doctrine of privy of contract. However, the recent decision of the High Court in *Trident General Insurance Co Ltd v McNeice Bros Pty Ltd* has questioned this doctrine. This is particularly so when the claimant is seeking the benefit of a contract of insurance. Statute in certain States, including Queensland, make provision for third parties who benefit from provisions of a contract to avail themselves of it, if the proper form requirements are followed as outlined in the statute.

Further, care should be taken concerning any statements made concerning the race. Section 52 of the Trade Practices Act 1984 (Cth) (if a corporation is involved) and the State equivalents in

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6 See for example the courts' approach to sale of goods and exemption clauses as in *Champion Ltd v Waller Ltd* [1946] 2 All ER 724; *World Travelex Service Pty Ltd v McNiven* [1964–1965] NSWR 731, at 737 679; *Vander Stieren v Cibernetics (Holdings) Pty Ltd* (1970) 44 ALJR 157.

7 See *Tweedie v Aikison* (1861) 2 B & S 393, 121 ER 762; *Dunlop Pneumatic Tyre Co Ltd v Selfridge & Co Ltd* [1915] AC 847; *Vanderpitt v Preferred Accident Insurance Corporation of New York* (1933) AC 70 at 79; *Wilson v Darling Island Stevedoring and Lightering Co Ltd* (1956) 95 CLR 43.


9 See now s 48 Insurance Contracts Act 1984 (Cth).


11 Section 52 of the TPA deals with false and misleading conduct by a corporation.
the Fair Trading Acts. The State Acts encompass the provision of services by promoters and "non profit business", thus any representation as to the safety of and the running of an event may possibly be caught by legislation. This could circumvent the exclusion clause by awarding damages that were the result of any representation. Contracting out of these provisions is prohibited. Other sections of the legislation may also affect the clauses, for example s 75A of the Trade Practices Act or its equivalent in the Fair Trading Acts. 

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12 Section 42 Fair Trading Act 1985 (NSW); s 11 Fair Trading Act 1985 (Vic); s 53 Fair Trading Act 1987 (SA); s 10 Fair Trading Act 1987 (WA); cl 38 Fair Trading Bill 1989 (Qld) which is still before the Queensland Parliament.

13 See for example s 96 Fair Trading Act 1987 (SA); cl 107 Fair Trading Bill 1989 (Qld).

24 For example, s 41 Fair Trading Act 1987 (WA) re the implied warranties for the supply of services.
The following is an example of a typical waiver and release form which is most likely suit the requirements of the law. However, if there are any doubts at all, then independent legal advice should be sought. The TAQ in no way should be regarded as recommending any particular form. The TAQ does not accept any liability for any waiver and release forms whatsoever. The opinion on the law given above must only be regarded as a view of the law, and if there is any dispute or concern independent legal advice should be sought.

WAIVER, RELEASE AND INDEMNIFICATION FORM

In consideration of the acceptance of my entry in the ************ I hereby agree to comply with all the rules and regulations and event instructions of the ***** and its Directors and Organisers.

For myself, my executors, administrators, heirs, next of kin, successors, and assigns, I HEREBY:

(a) waive and release any and all claims that I may have against the ***** University Running & Triathlon Club Fun Run its Event Committee, their officers, directors, members, volunteers, employees, agents, sponsors, The *****, The State of Queensland, ************ Council, or any one or more of them of their executors, administrators, heirs, next of kin, successors or assigns ("the releasees") including any and all claims for damage caused by the negligence of any of them arising out of my participation in the event and its related activities, together with any costs including legal fees that may be incurred as a result of any such claim whether valid or not, and

(b) indemnify and hold harmless the releasees and each of them against any such claim that I or my guests or any one or more of my executors, administrators, heirs, next of kin, successors or assigns may have or assert and against any costs including any legal fees with respect thereto.

I hereby acknowledge that I have sole responsibility for my personal possessions and athletic equipment during the ***** event and its related activities.

I hereby acknowledge that participation in the ***** competition carries with it potential hazard. I therefore release the ***** and its Event Committee, their officers, directors, members, volunteers, employees, sponsors, of any liability resulting from injury or death during the event and its related activities.

I hereby attest and verify that I am physically fit and have sufficiently trained for this competition. I hereby consent to receive medical treatment which may be deemed advisable in the event of injury, accident and/or illness during this *****.

PRINTED SIGNATURE

WRITTEN SIGNATURE

DATE

(IF competitor is under 18 years
PARENT/ GUARDIAN must sign).
16th September, 1989

All Clubs (19)
All TAQ Committee Members
TAQ Committee Chairpersons
Special Projects Officer
Delegate to Queensland Olympic Council

For Information

President, Triathlon Federation of Australia

TAQ COMMITTEE MEETING — 14TH OCTOBER, 1989

Reference: A. Minutes of Special General/Committee Meeting of 20th August, 1989 (Enclosed)

1. Enclosed is the agenda for the next TAQ Committee Meeting to be held at Noosa Lions Park at 4.30 pm on Saturday, 14th October, 1989, immediately following registration for the Noosa Triathlon. Please assemble at the registration point for the meeting.

2. Club delegates unable to attend the meeting are requested to forward any points for discussion and inclusion in General Business, on the direction of their Club, to reach the TAQ no later than 12th October, 1989.

3. Your interest and support would be appreciated.

Yours in triathlon,

(BARRY HAWKINS)
President

Encls.
1. Apologies.
3. Business arising from minutes
   b. QSCS 1989/90 - discussion on Foster's Cyclathon, 10th September, 1989.
   c. TAQ Magazine - "The Ultimate Challenge".
   d. Waiver and Release Forms.
   e. Inter-district Challenge.
   f. Proposal to Telecom.
   g. Queensland Academy of Sport (Encouragement to Sport Scheme).
4. President's Report.
5. Secretary's Report - correspondence.
7. Committee Reports
   a. Coaching.
   b. Medical.
   c. Development.
   d. Selection.
   e. Women's.
   f. Constitutional (TAQ Inc).
8. Report by Special Projects Officer.
10. Date and venue for next meeting of the TAQ.

Mal Shinn
Secretary of the TAQ
TREASURER’S REPORT – FINANCIAL STATEMENT

MAIN ACCOUNT

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Balance as at 20.8.89 – CR $625.10

MAGAZINE/PUBLICITY ACCOUNT

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Australia Post–Pub Registration 50.00

Total $50.00

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<td>Don Brinkworth - QOC Report</td>
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<td>Report by QOC Delegate</td>
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<td>SA Triathlete Magazine</td>
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APICO Proposal
Unfortunately nothing has been received as a result of this proposal. The matter was not discussed any further.

Secretary's Report
See annexure to this report.

Treasurers Report
See Annexure to this report.

A new account the "publicity and magazine" account has been opened at the ANZ Bank. See Annexure at end of report.

COMMITTEE REPORTS

Medical Committee Report
The committee was advised that Peter Raeburn was appointed as the third member of the committee.

Women's Committee
The committee advised that contact that Tri-Fed Women's Committee has been made.

Appeals Committee
Lex Toth has resigned from the Appeals Committee and Charlie Wilkie has appointed in his place.

Special Projects Officer Report
Special Projects Officer had prepared a port-folio and proposal to Telecom re advertising and promoting Triathlons nationally. QLD was to be part of a pilot survey program. The special projects officer was awaiting a response from Telecom.

General Business

1] The TAQ has representation on the QLD Olympic Council. Don Brinkworth was the delegate of the TAQ. The TAQ committee ratified the appointment of Don Brinkworth.

2] Proposed Queensland Academy of Sport. A discussion concerning the academy ensued. It was noted that Mick Velvers was the chair for this committee. It was hoped that the TAQ could have input into the Academy.

3] Proposal from Chinchilla

A proposal from Chinchilla Triathlon group that an annual QLD country Championship Triathlon should be run. This would be an Olympic Distance Triathlon event. The championship would move from town to town every year. It was noted that the swim would most likely occur in large dams and large lakes. Discussion about sanctioning difficulties followed. It was felt by the committee that this idea had considerable merit. The Annual QLD Country Championships should be run, venue and date to be decided.

4] Next Meeting

The next meeting of the TAQ committee will be held at Noosa Lions Park, 4.30pm Saturday 14th October, 1989 (day before the Noosa Triathlon).
Present  Barry  Hawkins  (President)  [PBC],  Mal  Shinn
  (Secretary)[GCTTC],  Ron  Acutt  [BRIS],  Noel  Phillips  [GCTTC],
  Charlie  Wilkie  [Noosa],  Tracey  Ellingham  [Team  Elite],  Stuart
  McNeill.
  Apologies:  Donna  Pyfe  (Treasurer)  [Bris].

Minutes  of  the  last  meeting

Minutes  of  the  last  meeting  were  read  as  true  and  correct  by  those
who  were  present  at  the  previous  meeting.

Discussion  of  the  Minutes

It  was  noted  that  there  has  been  no  response  to  the  request  for
comments  of  cycle  safety.  The  President  said  that  if  clubs  did  not
respond  that  they  would  lose  a  great  opportunity  for  serious  input
into  the  important  topic  of  cycle  safety.  All  clubs  should  be
encouraged  to  respond  to  the  issue.

State  Championships

Mr  Mike  McAullife  of  Le  Nicks  has  agreed  to  sponsor  the  State
Championship  series.  Four  hundred  posters  have  been  distributed
throughout  QLD  and  North  N.S.W.

TAQ  Magazine

A  24  page  effort  called  "The  Ultimate  Challenge".  David  Luxton  the
editor  has  arranged  for  Allan  Mitchell  of  Triathlon  Sports  to  print
the  magazine.  Advertisers  throughout  the  State  have  bought  space.
Twenty  advertisements  are  in  the  magazine  yet  a  loss  of  $300  has
been  incurred.

Waiver  and  Release  Forms

An  opinion  has  been  given  to  the  effect  that  a  correctly  worded
waiver  and  release  form  properly  drawn  to  the  attention  of  the
competitor  would  be  valid  under  Australian  law.  This  opinion  will
be  circulated  to  interested  parties  in  the  future.  Discussion
followed  whether  it  would  be  in  the  best  interest  to  have  a  water
type  exclusion.

Policy  on  signage  of  vehicles

Barry  Hawkins  advised  that  the  Police  Department  had  agreed  that
the  word  "Triathlon"  would  be  the  appropriate  warning  signage  on
lead  vehicles.

QLD  Triathlon  Calender

Over  1,000  copies  of  the  QLD  Calender  have  been  distributed
already.  A  second  run  print  (green  version)  has  also  been  printed
and  people  are  photocopying  the  calender.  This  was  quite
acceptable.

Intra  District  Challenge

No  progress  has  occurred.  The  committee  will  be  advised  by  the  sub
committee  as  to  the  progress  of  this  matter.
SPECIAL GENERAL MEETING TAQ

Held at Bond University on the 20th August, 1989.

Present: Barry Hawkins (President) [PBC], Mal Shinn (Secretary) [PBC/GCTTC], Ron Acutt [Bris], Charlie Wilkie [Noosa], Noel Phillips [GCTTC], David Luxton [GCTTC], Gary Shinn [GCTTC], Stuart McNeill, Colette Gunn [GCTTC].

Observers: Brett Sutton

Apologies: Nil

Item 1: It was proposed that the constitution of the TAQ as circulated to all member clubs be adopted with no amendments. Proposed B Hawkins, seconded R. Acutt.

Voted in favour unanimously.

Item 2: That the TAQ resolve pursuant to previous Special General Meeting be incorporated. Proposed Noel Phillips, seconded Mal Shinn.

Voted in favour unanimously.

Item 3: Mr. Robert Buckland, Solicitor and Secretary of the GCTTC be appointed to commence the legal process for incorporation. Proposed M Shinn seconded R Acutt.

Voted in favour unanimously.

Item 4: The resignation of Vice-President Lex Toth be accepted (Noosa) and Fred Knudsen (GCTTC) be accepted as Vice-President. Proposed Barry Hawkins, seconded Mal Shinn.

Voted in favour unanimously.
6th August, 1989

All Clubs (17)  
All TAQ Committee Members  
Special Projects Officer  
Delegate to Queensland Olympic Council

For Information  

President, Triathlon Federation of Australia

SPECIAL GENERAL MEETING/COMMITTEE MEETING

Reference:  
A. Notice of Special General Meeting.  
B. Minutes of Committee Meeting held 2nd July, 1989.

Enclosed are the agenda of the Special General Meeting to be followed by a Committee Meeting of the Triathlon Association of Queensland to be held at Bond University, Robina, Gold Coast on 20th August, 1989, following the Queensland State Aquathon Championships (QSCS Race 1) at approximately 11.00 am.

Nomination Forms to fill the vacancy on the Committee can be submitted any time up to two hours prior to the commencement of the meeting.

(BARRY HAWKINS)  
President

Encl.
TRIATHLON ASSOCIATION OF QUEENSLAND

SPECIAL GENERAL MEETING

20TH AUGUST, 1989

AGENDA

1. Apologies.
2. Adoption of the constitution of the Triathlon Association of Queensland Inc.
3. Resolve to apply for Incorporation.
4. Election of Officers (to fill vacancy)—
   - Vice President (Nomination Form attached — to be lodged with the
     Secretary no later than two hours prior to commencement of meeting).

COMMITTEE MEETING

20TH AUGUST, 1989

AGENDA

1. Apologies
2. Minutes of last meeting (2nd July, 1989)
3. Business arising from the minutes
   a. Cycle safety.
   c. TAQ Magazine - 'The Ultimate Challenge'.
   d. Waiver and Release Forms.
   e. Policy on 'signage' on vehicles during an event.
   g. Queensland Triathlon Calendar.
   h. Inter-district Challenge.
   i. Proposal by APICO.
4. President's Report.
5. Secretary's Report - Correspondence.
7. Committee Reports
   a. Coaching.
   b. Medical.
   c. Development.
   d. Selection.
   e. Women's.
8. Report by Special Projects Officer.
9. Appointment of member to Appeals Committee.
10. Ratify appointment of TAQ Delegate to Queensland Olympic Council—
    Report by Delegate.
14. Date and Venue for next meeting of the TAQ.

Mal Shinn
Secretary of the TAQ
I, _______________________________ of
Club _______________________________
Address _______________________________
_________________________________ Postcode ____________
Telephone __________________________ Home ____________________ Business
Race Licence No ____________________ wish to nominate for the position of _________

My nomination is seconded by:
Name ______________________________
Club ______________________________
Address ______________________________
_________________________________ Postcode ____________
Race Licence No ____________________ Telephone __________________________
Signature __________________________ Date __________________
Name ______________________________
Club ______________________________
Address ______________________________
_________________________________ Postcode ____________
Race Licence No ____________________ Telephone __________________________
Signature __________________________ Date __________________

Signature __________________________ Date __________________

Nomination Form, when completed, should be forwarded to:
The Secretary
Triathlon Association of Queensland
PO Box 687
Palm Beach QLD 4221

Enquiries: (075) 35 6477
NOTICE OF SPECIAL GENERAL MEETING

A Special General Meeting of the Triathlon Association of Queensland will be held at the

BOND UNIVERSITY
University Drive
ROHINA GoldCoast

At approximately 11 am
following THE BARRACUDA/ GOLDCOAST TRIATHLETE AQUATHON

The Special General Meeting will adopt the Constitution as circulated to all member Clubs, please ensure that your delegates or proxy votes are present.

A T.A.Q. Committee meeting will follow this Special General Meeting, the proposed agenda will be circulated in due course.

[Signature]
Mal Shinn
Secretary of the T.A.Q.
Minutes of the Meeting Held on the 2nd of July, 1989 at the "Toucano Char".

Attendance: PRESIDENT - Barry Hawkins
            TREASURER - Donna Fyfe
            SECRETARY - Mal Shinn
            Ron Acutt - Brisbane Triathlon Club
            Peter Forrester - G.C.T.T.C.
            Duncan Ingster - Team Elite
            Invited club members - Gary Shinn, Stuart McNeil, Ren Frizzo, Tracey Ellingham
            Observers - Michael Gilliam and Samantha Hilton of Barracuda Sports.
            Apologies - Jeff Rowe PBCTC

Minutes of the last Meeting of the 5th March, 1989.

The Secretary read the salient points of the meeting, these minutes were adopted as true and correct. Proposed Ron Acutt - Seconded Donna Fyfe

Business arising from Meeting

a) Cycle Safety The President reported that a letter went out to the clubs asking for their comments, he also reported to date, no such comments have been received. The President reminded the committee and clubs that cycle safety issue was of National concern and it would be important to have input from various clubs throughout QLD.

b) T.A.Q. Draft Constitution.
The draft constitution was distributed to all clubs and comment was invited. The letter accompanying this draft constitution, stated, that if clubs did not agree with the wording of this constitution they should contact the constitutional committee or Barry Hawkins. It was noted, that no comments were forthcoming and therefore it could be taken that all clubs are in agreement with the constitution which is based on model rules for incorporated associations. It was proposed by Peter Forrester and seconded by Donna Fyfe that a special General Meeting be called to adopt the constitution, and for the Association to seek incorporation as resolved by an earlier Special General Meeting.
It was also suggested that Mr. Robert Buckland be approached and act as Honourary Solicitor in this matter. Mal Shinn is to approach Mr. Buckland concerning whether he would be prepared to come onto the Committee for this purpose of guiding the Association through incorporation.
c) Race Licenses.

The T.A.Q has already issued 150 licenses, it is to be noted that QLD is the first State to issue such licenses throughout the State. N.S.W. will be using the same art work as QLD. A National numbering system is to be in place. The National numbering system will use the STD code of the Capital City of that State, therefore QLD will have the number 07 as the last 2 numbers of this numbering system. The numbers will be issued sequentially and these will be handed out to clubs in blocks once the clubs have paid their membership to the Association.

The implications of the race license system were then discussed, discussion included the issue of race licenses issued for temporary purposes, the sanctioning of the events and insurance.

It was noted that 7 races have already been sanctioned by the T.A.Q. and 2 - 3 races are making application for sanctioning approval at the moment.

d) Report by the Appeals Committee.

The chairman of the Appeals Committee, Mal Shinn, reported that there were no current appeals. However the appeals structure and procedure shall follow the Tri-Fed race rule structure.

e) Queensland State Championships for the year 1989/90.

As noted in previous minutes; for the next season, the State Championships will have certain events nominated as State Championships. The criteria for nomination are threefold: 1.) That the race should be well established and have a reputation as a well run event. 2.) That the race directors will seek sanctioning of the event. 3.) That considerations as to the geographical spread between North and South QLD be considered. The number of sanctioned championship events will be five:- 1. Aquathons. 2. Biathlons. 3. Sprint Distance Triathlons of approx. 750m swim, 25km bike, 8km run. 4. Olympic Distance Triathlons. 5. Long Course or half Ironman course. The latter two should be post Christmas later in the season, whilst the aquathon, biathlon and sprint distance would better suited as events prior to Christmas.

Aquathons.

To date there was no official nomination for an aquathon to be nominated for a championship event. At this point Michael Gilliam, of Barracuda Sports, addressed the meeting and indicated that Barracuda Sports were looking at sponsoring a series of three races as Aquathons. He envisaged that the first event would be of a 5km run, and approx. 800m swim (without wetsuits) as this was the format the Australian Aquathon Association. It was suggested that
an August date would be a suitable event to have the QLD Aquathon Championship. As there were no other nominations the committee of the T.A.Q. decided that further negotiations with Barracuda Sports concerning the award of an Aquathon Championship to them should be continued. A likely date to be set was that of 20th August.

Biathlon.

There were two applications for the award of the QLD Biathlon Championship. The first was the application by Sports Physiotherapists Association for a 6km run, 32km bike, 6km run biathlon at Chandler. This date was the 3rd of September, 1989. The committee noted that the Coral Coast Triathlon was on this weekend and that this event was a sanctioned event. The committee decided that this biathlon was still in its infancy and unproven, as it has never been run before.

The second applicant was for the Sunshine Coast Biathlon a 10km run, 40km bike, and 5km run. This event has been run successfully over a number of years. The committee voted in favour of the Sunshine Coast Biathlon to be awarded the title for this year for the State Biathlon Championship.

Sprint Triathlon.

There were three applications for the sprint triathlon. The first was the Townsville Triathlon a distance of 800, 22 and 6km. This was an event that would be run on the 30th July, 1989. Discussion followed that this event was to early.

The second application was for the "Enticer Series 11" to be held at the Pines. This event was to be held on the 12th November, 1989 and the distance was 750m swim, 25km bike, and 4km run. As the President was the race organiser for this event the President withdrew from the discussion and abstained from voting. Discussion followed that this event was a suitable event.

The third application for an event to be awarded be title of a QLD Sprint Triathlon was the Pelican Waters Triathlon on the Sunshine Coast. This event consisted of a 500 - 700m swim, 23km bike and 5km run. The organiser for this event was Tony Delliser. Discussion concerning all three events followed.

The committee was of the opinion that September was to early in the season for the majority of Queeslanders. Similarly it was felt that the Townsville event was to early and to rushed to be awarded the Championship. The event the end of October was regarded to be the most suitable event for the championship.

Olympic Distance Championship.

There were four applications for the award of the championship. The
first was the Coral Coast Triathlon to be held in September; the second, the Noosa Triathlon which was race 1 of the Australian Ampol Series to be held on 15th October, 1989; the third was the Pines "David Hawkins Memorial" Triathlon to be held on the 11th February, 1990. race 4 the Australian Ampol Series; and the fourth, was the Hervey Bay Triathlon to be held on the 11th March, 1990. It was felt the Coral Coast Triathlon was to early in the season for such a major event. Likewise the Noosa Triathlon was also too early in the season. The Pines and Hervey Bay Triathlons were more suited in time, however it was noted that the Pines Triathlon had a great deal of media attention being race 4 of Australian Ampol Series and that the Hervey Bay a well established and well run triathlon was equally suited. It was felt that because of the T.V. coverage also at Hervey Bay that the Championship would gain more publicity from the Hervey Bay Triathlon. The Hervey Bay Triathlon was voted to be awarded the QLD Championship Olympic Distance.

Long Course Championship.

It was noted that only one application for a long course championship was made, this was from Townsville and the event to be held in July 1990 it was a half Ironman Distance. As this was the only application and because of the criteria of awarding some championship event to North Queensland it was decided that this event would be the Long Course Championship event.

f) Publicity Officer/T.A.Q. Magazine.

It was noted that the position of Publicity Officer has been filled by Mr. David Luxton. The T.A.Q proposes to have a quarterly State Magazine produced. Funding for this would come from advertising by various commercial interests. It was noted that the sale of advertising, although often regional it would still reach a great many triathletes. One copy or one run of the T.A.Q. magazine could cost approx. $400. The cost of advertising was $50 for a half page ad. It was hoped that each club would help find advertisers and collect at least one advertiser to contribute for the TAQ State magazine.

g) Waiver and Release Forms.

At the present moment, Tri-Fed Australia is trying to adopt a waiver clause. This waiver clause will be Australia wide and legal opinion is being sought as to the best form and value of such waiver clauses. The next meeting of the committee will be advised of the progress of this.

h) Policy of Signage of Vehicles.

The President wrote to the Police Department seeking directions and
requested for the Police Commissioner to issue a directive stating what should be written on the signs of vehicles preceding triathlons. The President was contacted by the Police Department who then referred him to another department and then referred the letter on. To date no further response has been received.

i) Drafting

The videoing of draft infringements was discussed, it was noted that this was an expensive way of enforcing the drafting rules. However the video recording of drafting should be encouraged especially when drafting infringements were subject to appeal. If video cameras were available the use of them would be encouraged.

Discussions followed concerning the education instruction to draft busters. Further discussion followed as to use to motorcycles and official draft busters as pillion passengers. This would allow the draft buster to more easily identify and record drafting infringements.

j) Negotiations with the QLD Sports Commission.

Mal Shinn reported that no contact to date has been made with the Sports Commission, however he is hopeful that by next meeting such contact will be made.

Presidents Report.

The president reported that he has been concerned with some of the negative attitudes and apathy from the clubs, or at least non enthusiasm. The requests for events to be placed on a Qld Calendar has not forth coming, and although a printer has been arranged to print the calendar free of charge there has been no information other than that the President himself had collected to form a Qld State triathlon and Multi-Sport event calendar. If such a small response continues then it would be most difficult to produce an accurate State calendar.

The President noted that over the last 6 months, since the formation of the T.A.Q., vast inroads into the organisation and administration of triathlons had been made. Every club in Qld is behind the T.A.Q., and both the northern clubs of Townsville and Cairns are enthusiastic and quite organised. New clubs have formed; for example, Ipswich, Goondowind, Charters Towers, and Mackay. The President noted that the insurance is paid up to date, that license issues have been made. He pointed out, we as Queenslanders are the leading State in administration and insurance. This Qld influence and example, is motivating the remaining Australian States. The president of Tri-Fed Australia, Mr.Jeff Frost has indicated that approval of what is happening in Qld.
Secretary’s Report.

The secretary listed outgoing and incoming mail (see annexure attached).

Treasurers Report.

The treasurer gave her report and this report is annexed to the minutes of the meeting (see annexure 2).

Formation of T.A.Q. Committees.

The T.A.Q. is required to form a number of committees. These committees will liaise with the committees of other states and Tri-Fed. The committees so formed are in effect mirrors of the Tri-Fed committee structure.

The present committees are those of the Sanctioning Committee, Constitutional Committee and Appeals Committee. New committees that are required are 1.) Coaching Committee. 2.) Medical Committee. 3.) Development Committee. 4.) Selection Committee. 5.) Women’s Committee.

Coaching.

It was noted Col Stewart had approached the T.A.Q. to offer his services as State coach. He would offer coaching seminars free to clubs provided that they pay air fares or travel expenses. The coaching committee would proceed along the development plan as proposed by Tri-Fed Australia. It would control coaching accreditation, development junior programs and special needs of triathlon training. It was decided that Col Stewart be appointed as chairman and coaching director of the State Coaching Committee. Other members (pending their acceptance) would be Greg Reddan and Brett Sutton.

Medical Committee.

The Medical Committee would investigate the medical needs for triathletes in Qld, help enforce the policy on drugs, and liaise with Tri-Fed Australia Medical Committee and the other State Medical Committees.

Dr. Gary Shinn was appointed as chairman of the State Medical Committee. Dr. Paul Ohmsen (a member of the Tri-Fed Medical Committee) and a further member to be selected by the Chairman were to be members of the Committee.
Development Committee

The Development Committee would formulate a Queensland development plan in line with the Tri-Fed development plan. The development plan would deal with such matters as medical committee and its recommendations, public relations, promotions, championships and school development.

No one was appointed to fill this position and Barry Hawkins agreed to fill this position temporarily.

Selection Committee.

The Selection Committee would select Qld team members and make recommendations to the Australian Selection committee. Ron Acutt was appointed chairman, Peter Forrester as member.

Womens Committee.

Tracey Ellingham was appointed chairperson and Donna Fyfe member. This committee would liaise with the Tri-Fed Women’s committee.

Special Projects Officer.

Stuart McNeil was appointed Special Projects Officer for the T.A.Q. He was to negotiate with Telecom re sponsorship and Main Roads Dept. for the sealing of race licenses. The Special Projects Officer would also seek out further sponsorship for the T.A.Q. Of any cash sponsorship received for the T.A.Q. Stuart McNeil would be given 15% of the cash support obtained.

Competition Numbers in Qld.

A uniform system of numbering on the body of the competitor was proposed by the Coral Coast. Mr. Ren Frizzo advised on what was required.

The minimum standard required is as follows 1.) Numbers of no less than 5 cm (or 2 inches) should be written clearly. 2.) Numbers should be on both upper arms written vertically, category letter is optional. 3.) Numbers should be written vertically on the outside of both lower legs. 4.) Numbers should be written just above the knee horizontally. 5.) The use of numbers attached to clothing front and back should encouraged. 6.) There should be no zero’s in front of numbers eg 008. 7.) The number 1. should be written as a vertical stroke only. 8.) Do not use the European 7.

Inter District Challenge.

The B.T.C. has issued a challenge to Gold Coast and Sunshine Coast Clubs. A perpetual trophy would be provided and the challenge at
a specified event. Barry Hawkins was elected to co-ordinate the challenge, Duncan Ingster, was the Team Elite Representative for this challenge, other clubs will nominate co-ordinaters.

Proposal by APICO

APICO Health Foods of W.A. had offered to provide honey bee pollen and some sponsorship. All clubs to be forwarded a copy of APICO’S proposal. It was noted that the T.A.Q. should not appear to back any one particular product.

General Business.

1) The B.T.C. brought to the attention of the committee a problem that one of its members Mr.Bill Toohey had encountered whilst organising and running a race at North Stradbroke Island. This problem was that a competitor who refused to pay and enter the race but competed on the course. It was noted that this person would be a member of the G.C.T.T.C. The T.A.Q. has an "overseeing role" in all triathlon events even though this event was not sanctioned.

The secretary is to write to the G.C.T.T.C. expressing the T.A.Q.'s concern and forward a copy to Mr. Toohey.

2) Mike Gilliam of Barracuda Sports expressed his company support for triathlons in Qld. His company is going to run product seminars; take sport safety into the school and promote helmets and water safety.

3) There was general discussion concerning triathlon sport in Qld.

Next Meeting

Next meeting of the T.A.Q. is to be held on the 20th August, 1989 following the Aquathon. The venue will be announced but it is most likely to be at Pizzey Park or the Bond University.
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<tr>
<th>No.</th>
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<tr>
<td>1.</td>
<td>CLOVERCORN CLUB - Assistance</td>
<td>15-5-89</td>
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<td>2.</td>
<td>GENERALS LETTER ON SITUATION (TAG)</td>
<td>10-5-89</td>
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<td>3.</td>
<td>QLD OLYMPIC COUNCIL - Request for Rules</td>
<td>25-5-89</td>
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<td>4.</td>
<td>DISTRICT TRI FED RULES / SYR PLAN / CONSTITUTION</td>
<td>1-6-89</td>
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<td>5.</td>
<td>WHITSUNDAY TRI - Sanction</td>
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<td>QLD POLICE DEPT - Signage</td>
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| 7.  | HOW TO APPLY FEE INCORP |  | }
| 8.  | SPORTS PHYSIO BIRTHDAY - Sanction | 8-6-89 |
| 9.  | CAMPBELL AQUARIA TRI - Sanction | 9-6-89 |
| 10. | TRI-REG - National Licensing | 8-6-89 |
| 11. | TAG MEETING - AGENDA ETC | 12-6-89 |
| 12. | ISSUE OF RACE LICENCES - ETC | 12-6-89 |
| 13. | CERAM COAST TRI - Assistance with OCE | 12-6-89 |
| 14. | I AM XXX - Intro on Mike Irwin | 12-6-89 |
| 15. | NOOSA TRI COMMITTEE - Sanction | 22-6-89 |
| 16. | BANKER INSURANCE - Payment of Premium | 22-6-89 |
| 17. | TRI CLUB DARWIN - Assistance in forming MTIA | 27-6-89 |
| 18. | TAGU MAGAZINE - Advertising | 22-5-89 |

**IN**

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<td>1.</td>
<td>CAIRNS RT TRI CLUB - Request to Join TAG</td>
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<td>NT ISA - Situation in NT ISA</td>
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<td>APICO - Health Supplements Proposal</td>
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<td>8.</td>
<td>CORAL COAST TRI - Request for Sanction</td>
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<td>PALM BEACH Currumbin TC - &quot; &quot; Sanctions 30-6-89</td>
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**TRIATHLON ASSOCIATION OF QUEENSLAND**

**Treasurers Report**

**July 2nd, 1989.**

**CREDITS**

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**Balance of Funds as of 2nd July, 1989**

$2710
12th June, 1989

All Clubs (17)
All TAQ Committee Members

For Information

President, Triathlon Federation of Australia

TAQ COMMITTEE MEETING

The next meeting of the TAQ will be held at the TOCANO CHAR RESTAURANT, corner of LOGAN ROAD and HERTEFORD STREET, MOUNT GRAVATT (on the left outbound from Brisbane), on Sunday, 2nd July, 1989 at 12.00 mid-day.

The intention is to have a meeting over lunch at a leisurely pace. Depending on your appetite, lunch should cost approximately $10.00 plus drinks.

As many delegates as possible are asked to make the effort to attend as there are many important items to discuss for the lead into the 1989/90 season. Delegates that are unable to attend the meeting are requested to contact the TAQ with any points that you (your club) would like to raise or any comments on the agenda.

It would also be appreciated if clubs who have not yet nominated a member (delegate) to the committee could forward a nomination so that the TAQ is truly representative of all clubs within the state. Committee members are also contact points for the passage of information etc. Please note the structure now adopted for voting rights at TAQ meetings, outlined in the last minutes.

Observers from any club, committee etc. are more than welcome to attend TAQ meetings and may speak on any points however they are not entitled to vote.

Enclosed is a copy of the Agenda for this next meeting.

Yours in...
TRIATHLON ASSOCIATION OF QUEENSLAND

COMMITTEE MEETING

2ND JULY, 1989

AGENDA

1. Apologies.
2. Minutes of last meeting (5th March, 1989).
   b. TAQ draft constitution.
   c. Race Licences.
   d. Report by Appeals Committee.
   e. Queensland Championships.
   f. Publicity Officer - TAQ Magazine.
   g. Waiver and Release Forms.
   h. Policy on 'signage' on vehicles during an event.
   i. Control of drafting - use of video cameras.

4. President's Report.
5. Secretary's Report - Correspondence.
7. Formation of TAQ Committees. (already in existence - Sanctioning Constitutional Appeals)
   a. Coaching - appointment of State Coaching Director.
   b. Medical.
   c. Development (TAQ Development Plan).
   d. Selection.
   e. Women's.
8. Appointment of 'Special Projects Officer', Outline and agreement of 'special projects'.
   a. Liaison and negotiations with Queensland Department of Motor Transport.
   b. Negotiations with Telecom, Australia.

9. Uniform numbering of competitors in Queensland. (Coral Coast Tri Committee)
10. Inter district 'challenge' race, (Brisbane Tri Club)
13. Date and venue for next committee meeting of the TAQ.

Mal Shinn
Secretary of the TAQ
COMMITTEE

EXECUTIVE

PRESIDENT – Barry Hawkins
VICE PRESIDENT – Lex Toth
SECRETARY – Mal Shinn
TREASURER – Donna Fyfe
PUBLICITY – David Luxton

HOME | BUSINESS
------|-------
(075) 35 6477 | –
(071) 47 3858 | (071) 488244
(075) 34 6197 | (075) 95 2280
(07) 279 1323 | (07) 253 7165
(075) 35 9378 | (075) 36 1944

MEMBERS

Brisbane – Ron Acutt
G.Coast & Tweed – Noel Phillips
PBC – Jeff Rowe
Townsville – Trevor Bond
Noosa – Liz Thomas
Bundaberg – Gary Craig
Toowoomba – Mark Smoothy
Team Elite – Col Stewart
Hervey Bay – Neale Glenfield
Cairns –
Mackay –
Mt Isa –
Capricorn –
S'shine Coast –
Gladstone –
Ipswich –
Goondiwindi –

(07) 397 1047 | (07) 848 1111
(075) 52 8760 | (075) 52 0775
(075) 33 9693 | (07) 844 4411
(077) 75 2764 | –
(071) 47 3257 | (071) 47 3257
(070) 71 4147 | –
(076) 39 2000 | (076) 32 4655
(Message) | (075) 52 0775
(071) 21 6156 | (071) 21 9337

Nominations are still awaited from clubs who are not represented on the committee. All members of the committee receive all relevent information, documents etc., whether they can attend meetings or not. This information is distributed in sufficient time so that members may add topics for discussion, make comments, add motions and indicate their vote at the direction of and on behalf of their club, prior to a meeting taking place.
10th May, 1989

See Distribution List

I last wrote a letter with a similar comprehensive distribution on 23rd January, 1989 informing all clubs, organizations involved with triathlons and Race Directors in Queensland of the formation of the Triathlon Association of Queensland (TAQ) and asked for your support.

I am delighted to report that four months down the track we have made excellent progress in many directions in consolidating the state association and certainly progress at national level.

The main reason for this letter is to address a number of topics which have been discussed and agreed both at state and national levels and now require your co-operation to institute. I will deal with each topic in turn, requesting what action is required. Some topics concern clubs only and thus should be treated as 'information' by other addressees.

Also attached to this letter are a number of letters/papers etc for your information and action where necessary. They will be listed as enclosures at the end of this letter.

AFFILIATION AND INSURANCE

I have placed these two items together as they both represent the total payments necessary to become financial members at state and national levels.

Affiliation

At the AGM of the Triathlon Federation of Australia (Tri-Fed) it was agreed that affiliation fees would remain at $2.00 per head for the forthcoming 1989/90 season. It had also been previously agreed that the TAQ affiliation fee would also be $2.00 for the 1989/90 season. Thus a fee of $4.00 is necessary to effect affiliation with TAQ/Tri-Fed. This fee is now payable per head for members to become financial. I think it should be agreed this cost is very reasonable however will need to rise after this next season as it is virtually the sole means of income for both the TAQ and Tri-Fed. If the state and national bodies are expected to act professionally – it becomes most difficult on a limited shoe-string budget with the executive members of these bodies being constantly 'out of pocket'.

Insurance

As with Vic, NSW, ACT, SA and later WA, it was agreed by the TAQ to adopt the Group Insurance Scheme put forward by QBE Insurers Ltd. This has now virtually become a Tri-Fed scheme. Premium is set at $10.00 per annum per head and benefits are shown in the enclosed letter. When the scheme was initially adopted by the TAQ it was decided that insurance for the first season (1989/90) would be on a voluntary or optional basis. This created certain problems inasmuch that some members within a club opting for the insurance would be covered, others would not. Apart from the extra administration both at club and state level to execute the scheme and also to bring the TAQ into line with the other states, this decision was overturned at the last TAQ meeting and it was agreed that
insurance would be compulsory and form part of the 'affiliation' fees payable to the TAQ/Tri-Fed to gain financial membership.

In summary affiliation fees are now $14.00 which is broken up into $2.00 to the TAQ, $2.00 to Tri-Fed and $10.00 compulsory insurance. As mentioned earlier this amount, per head is now payable and it is strongly recommended that all clubs affiliate with the state and national bodies. There are also further implications on the registration of triathletes:-

1. A Tri-Fed Race Licence is currently being designed and initial batches will be printed shortly. These licences will have state identification and a national numbering system. They will be recognised by the International Triathlon Union (ITU) for competition overseas and will also be required to enter races in Australia. Tri-Fed are working towards a system of "no licence - no race" and this is certainly in place in some other states. This system will also apply to the forthcoming Commonwealth Games Trial races. When licences are received from Tri-Fed they will be forwarded to affiliated clubs for issue.

2. Commonwealth funding (Australian Sports Commission) is dependent upon two major factors. Firstly whether or not the governing bodies 'are in control' of their sport i.e. a registration system etc for members, and secondly the number of registered members, nationally, that constitutes the sport. Until these facts are a reality, triathlon, as a sport will receive no government funding. The ASC have indicated that as soon as Tri-Fed can present these figures, funding will be available. This of course would open many doors eg. Institute of Sport scholarships, training, overseas competition etc, etc.

Affiliation and the registration of members is therefore most strongly emphasised. This also, of course, will bring triathlon into line with the other major sports in Australia and have far reaching effects in the recognition of our sport at national level and thus the support of the Australian Commonwealth Games Committee and the Australian Olympic Federation.

RACE SANCTIONING

The system of race sanctioning was put in place by my last letter dated 23rd January, 1989. With the acceptance of the insurance scheme modification of this system was necessary and was discussed at length at the last meeting of the TAQ. A revised 'Application to Sanction an Event' is enclosed. This application may either be photocopied or further copies gained by contacting the TAQ.

In brief, the situation regarding a sanctioned event is as follows:-

1. Applications must be submitted with sufficient lead time to allow examination by the Sanctioning Committee and then to allow race organisers to include the sanctioning on race documentation eg. Entry Forms etc. Applications should therefore be submitted at least three months prior to the event.

2. A sanctioned race is automatically covered for public risk insurance under the TAQ insurance scheme and competitors who are financial members and who are identified by the production of their race licence are also automatically covered.

3. Non-financial members taking part in the event are required to purchase a 'Day Race Licence' for the event at a cost of $2.50, above normal race entry fees. This will then give these non-affiliated members the same public risk cover.

The fee for sanctioning an event has been set at 50c per entrant payable within
48 hours of the close of entries for the event. The TAQ has reserved the right
to waive the time of payment where special circumstances exist and application
is made in this regard.

A sanction by the Triathlon Federation of Australia may also be gained through
the TAQ sanction.

It is also recommended by the TAQ that the best method of collecting the $2.50
from non-affiliated members is to increase race entry fees by this amount and
offer a $2.50 discount to financial members.

ENTRY FORMS

With the changes outlined above, the co-operation of all clubs, race directors
e tc is requested to modify the existing format of race Entry Forms whether at
this point in time it applies to a sanctioned race or not. You are requested
to include, in an appropriate position on the form, a 'box' headed 'Race Licence
Number'.

Investigation is also being currently conducted into a standard 'Waiver, Release
and Indemnification Form' which will stand up in law and the format will be
forwarded when the legal advice has been finalised.

TRI-FED RULES

Enclosed is a letter from the President of the TAV(also Secretary of Tri-Fed)
regarding the Tri-Fed Race Rules booklet which has only been issued on the basis
of one per state association, at this time, due to a lack of funds. The TAQ is
in the process of producing sufficient copies for all clubs, race directors etc
in Queensland and I am hopeful that we may be able to distribute them shortly
- the task is not easy as the booklet is quite comprehensive. The TAQ however,
undertook at the AGM of Tri-Fed to abide by these rules and with this in mind
I request your full co-operation. I realise that this will be difficult until
the rules are received.

QUEENSLAND TRIATHLON CHAMPIONSHIPS

The policy on state championships was finalised at the last meeting of the TAQ.
It was decided that the following events and distances would be nominated as
Queensland Championships:

- Aquathon
- Biathlon
- Sprint Triathlon (approximately half Olympic Distance - 500-750/20/5)
- Olympic Distance (1 5/40/10)
- Long Course (2/80/20)

It was also decided that all races should be established races within the state
and would be sanctioned events. Prize money/prizes were to be as was normally
established for the event however the TAQ would supply the necessary trophies/
medals etc for the championship. Negotiations are currently being conducted with
a sponsor to cover the five events in this regard.

Nominations are now requested for any of the five events listed above to be
considered as a State Championship for the 1989/90 season covering the period

RACE CALENDAR

To assist all organizations and triathletes within the state and also triathletes
in other parts of Australia, the TAQ would like to issue a Queensland Race Calendar. Your close co-operation is required with this task and thus all clubs, organizations, race directors etc are requested to notify the TAQ by 16th June, 1989 of your planned race dates between the period of September, 1989 and August, 1990. There may be the necessity for some co-ordination of dates so as to avoid clashes and within reason the TAQ will attempt this with the organizations concerned so that the end result will benefit all. The proposed plan is then to have a state calendar printed and distributed by the end of June, 1989 for the forthcoming season.

CYCLE SAFETY

Enclosed is a copy of a letter received from David Priestley, Editor of Australasian Cycling and Triathlon News in regard to cycle safety. This has been discussed at TAQ meetings and while an answer is being prepared any input to assist with this very important subject would be greatly appreciated. The AC&T News are committed to try and tackle this very complex subject and any assistance we can give them must be for our benefit in the long term.

AUSTRALIAN MASTERS GAMES (AMG)

Enclosed is an information sheet, brochures and entry forms for the second AMG to be held in Adelaide from 14–22nd October, 1989. The triathlon for the Games will be conducted on 22nd October and is being co-ordinated by the Triathlon Assoc of SA. Please publicise this event as widely as possible.

CLUB REPRESENTATION

Upon the formation of the TAQ all clubs were requested to nominate a club representative to form part of the TAQ committee. While many clubs have done this some club delegates are still not known. If you are in this position please make a point of nominating your delegate as soon as possible. While it is realised that some of the clubs will have difficulty in attending any meetings because of the distance problems we are extremely keen to have a full representation on the TAQ so that decisions taken fully reflect all clubs in the state. We attempt to hold TAQ meetings in conjunction with events in the hope that representatives from the more distant clubs are perhaps travelling to the event and can attend the meeting.

The system that we are working towards for those delegates who cannot attend meetings is to distribute the agenda for the meeting at least 14 days prior to the meeting to all delegates. This will then allow the more distant delegates to discuss the points with their club and then contact the TAQ by telephone, if attendance is not possible and register their club's input which will be put forward at the meeting.

At the last TAQ meeting it was agreed that the voting rights of clubs should reflect the membership of the club and thus the following representation is now invited:-

- Clubs with up to 49 financial members = 1 delegate
- Clubs with 50–100 financial members = 2 delegates
- Clubs would also be entitled to one extra delegate per 100 members (after the first 100)

It is also worthy of note that 'financial member' was defined as a member who had paid club dues, TAQ/Tri-Fed affiliation fees and insurance.

An open invitation is also extended to Race organisers/Directors, professional or otherwise to attend TAQ meetings. Any input or discussion is most welcome and can only be for the overall benefit of our sport in general.
NEW CLUBS

Two new clubs have recently been formed, Hervey Bay Triathlon Club and Team Elite (Gold Coast). This now brings the total number of clubs in the state to 16, some of whom are still forming or in the process of re-forming. I estimate that if all clubs become affiliated to the TAQ we could have approximately 1000 registered triathletes in Queensland. This would be a great step forward for our sport and would greatly assist at national level in our quest for funding, recognition etc, mentioned previously in other parts of this letter.

Please note that the criteria for the formation of a club is a minimum of 13 financial members, which includes an elected three person executive, normally a President, Secretary and Treasurer. Under Tri-Fed rules an undertaking to work towards Incorporation must be given however this is not a difficult process and assistance can be given in this regard by the TAQ. The TAQ is currently preparing a 'package' which includes the steps required for incorporation and a sample constitution (which has already been accepted by the Justice Department). This 'package' will be available on request.

A revised list of clubs, contacts etc is enclosed for your information.

SUMMARY

This letter has ended up a little longer than I initially envisaged in fact it could almost be classified as the first Newsletter of the TAQ (another service we are also working towards) Anyhow after wading through this letter I thought it may be clearer if I summarised what actions we have requested or are taking place.

1. Affiliation fees (registration of members) - $14.00 payable now
2. Race Sanctioning - Submit as required
3. Race Entry Forms - Amend format for future races
4. Tri-Fed Rules - Distributed shortly, please institute
5. Queensland Championships - Nominations by 16th June, 1989
6. Race Calendar - Information by 16th June, 1989
7. Cycle Safety - Comments etc as soon as possible
8. Club representation - Nominate delegate(s)
9. Club formation - Request 'package' when required
10. Race Licences - Forwarded shortly to affiliated clubs

Yours in triathlon,

(BARRY HAWKINS)
President

ENCLOSURES

1. Insurance letter and benefits
2. Application to Sanction an Event (Revised May, 1989)
3. Letter on Tri-Fed Race Rules
4. Letter on Cycle Safety
5. Information sheet, brochures, entry forms - Australian Masters Games
6. Tri-Fed 'Policy on Drugs in Triathlon'
8. Letter on Tri-Fed Medical Committee
9. Minutes of TAQ meeting, 29th April, 1989 (Clubs only)
10. List of clubs, contacts etc
MINUTES OF THE MEETING OF THE COMMITTEE OF THE TRIATHLON ASSOCIATION OF QUEENSLAND

Held at Fishermans Wharf 29th April, 1989.

The meeting opened at 2:15 pm.

The President welcomed members of the Townsville Club who had travelled, a great distance to attend the meeting.

Attendance: President Barry Hawkins, Vice President Lex Toth, Secretary Mal Shinn, Noel Phillips (Gold Coast Triathlete Club) Col Stewart (Team Elite) Trevor Bond (Publicity Officer Townsville Triathlon Club and Director Sheraton Super Sprint) Ron Acutt (B.T.C.).


BUSINESS ARISING FROM THE MINUTES OF THE LAST MEETING

The President reported that since the last meeting he has attended selection committee meeting in Victoria, and was elected as President of the Australian Selection Committee. The other members of the committee are members from South Australia, A.C.T., and Victoria. A question was asked re the squad for the World Championships; this squad will be a 25 person squad. A team will be selected from that squad and there will be a breakdown of 12 males and 12 females, each squad member will notified that they have been selected. The final team will be announced of the 1st of June, the criteria for this selection will be past performance, times, and the quality of races that these performances arose out of.

Policy on Drugs.

A more detailed policy will be formulated by Tri-Fed and member clubs will be advised of this.

Cycle Safety.

No further developments have arisen from the cycle safety, members are still exploring the various avenues to develop a better policy and lobby members of parliament etc. A letter will be written to all Clubs seeking their input.

Constitutional Committee Report.

Member clubs were asked to have input into the draft constitution.

Discussion re Representation.

There was concerning whether each club should have one single vote alone or voting rights should reflect the number of members of each club. Concern was expressed that some clubs had purely "non triathlete members", these members would swell the ranks and give those clubs a disproportionate vote on the State Association.

It was proposed by Trevor Bond that the voting rights for clubs should reflect to some extent the membership of each club. It was therefore proposed that clubs with members numbering from 1 to less than 50 have one voting delegate. Clubs that have membership of 50 to 100, 2 delegates; and a club would be entitled to an extra delegate per 100 members after the first 100. It was further proposed that "members" would be defined as "full membership of a club", which would mean that a full member would be required to pay club dues as determined by that club, the Tri-Fed fee, the T.A.Q. fee and the insurance dues.
Offered by T.A.Q. and Tri-Fed.

Proposed Trevor Bond, Seconded Lex Toth, the vote was carried with two abstentions.

Definition of a Club
It was further proposed, that a club should be defined as having a minimum of 3 elected executives, generally consisting of a President, Secretary, and Treasurer; and 10 other ordinary members. However, it was also proposed that the T.A.Q. executive would have a discretion to allow a club membership of the T.A.Q. even if the proposing club had less than the required 13 members. This discretion would be exercised to accommodate small country areas where it might be impossible to find 13 persons.

Proposed Lex Toth, Seconded Trevor Bond.
Vote passed unanimously.

The Constitutional Committee was requested to draft the appropriate constitution and pass this constitution out to all clubs for their comments. The next meeting of the T.A.Q. should ratify this constitution, taking into consideration the comments of the various clubs.

Licenses and Numbering System.

Discussion then turned to a system of numbering and licensing. It was pointed out to the committee that members of the T.A.Q. who would be travelling overseas to compete in the Northern Hemisphere summer season would require some form of license that would be suitable for international licensing.

It was suggested that the license numbering should include:
1. The letters K.A. which is the Australian International Olympic Number.
3. A letter or number indicating what club the competitor belonged to, than a series of numbers indicating T.A.Q. number.

It was proposed that the T.A.Q. contact Tri-Fed Australia immediately requesting the provision of international licenses for T.A.Q. members. A interim procedure should be instituted forthwith, to cater for members travelling and competing overseas.

Sanctioning Committee.

A discussion concerning the insurance proposal and sanctioning followed. It was pointed out that sanctioning and insurance goes hand in hand. Mr. Hawkins once again outlined the insurers requirement, that race directors collect $2.50 per non member per race.

Sanctioning fees were then discussed. Mr. Hawkins outlined a sliding scale for sanctioning fees.

It was then discussed whether this sliding scale would be the most appropriate way of collecting fees. It was proposed by Trevor Bond that the sanctioning fee be 50c per entrant; that this fee be payable within 48 hours of close of entries; and that the T.A.Q. has a discretion to waive the time of payment. In exercising this discretion the committee of the T.A.Q. should take into consideration whether the race was being run by a member club or a private organization.

Proposed Trevor Bond Seconded Mal Shinn - Motion passed. (Against, Lex Toth, Noosa.)

Re the insurance it was suggested that rather than asking directors to collect the additional $2.50 from non-members, that it would be preferable to give members a $2.50 discount. This would make paper work a
little easier and in addition it would seem a more palatable way to have the co-operation of race organizers.

Secretary's Report.

Secretary reported incoming mail. Letter from Mr. Geoff Prost Tri-Fed Australia concerning the formation of a world governing body for Triathlons. A copy of this letter will be sent to all member clubs. Received also were newsletters from (Townsville Triathlon Club, Feb, and April).

A letter addressed to Mr. Hawkins from the Triathlon Assoc. of South Australia concerning the 2nd Australian Masters Games to be held in October 22nd, 1989. In these games a triathlon will be held. Age groups will be from 30 years upwards. The swim is 1km, 25km bike, run 8km. Forms are to be collected from Queensland division of sport, clubs will be sent some of these entry forms.

Appeals Committee.

The Appeals Committee reported that they were following the procedure as laid down in the Tri-Fed rules and would outline this procedure in more detail in a future meeting.

Queensland Championships.

The Queensland Championships would be sanctioned events. As mentioned previously, for the forthcoming season a race would be nominated to represent a Queensland Championship. Such races would need to be established and well proven races. It was proposed that a letter should be sent to all known race organizers, inviting them to make submissions as to whether their event should be a championship event.

Members from Townsville club put forward 2 races that they wish to be considered for championship races. The first was a sprint distance race consisting of 800m swim, 26 km bike, and 6 km run. This event would be run at the end of July 1989, the beginning of the South Queensland season. It has been run for 2 years and is capable of catering for more 500 persons. It was pointed out that the drafting rule would not be an enforceable rule because of the way the bike course was situated. The race is called the "Sheraton Super Sprint Race" and is held in Townsville.

The second race that the Townsville club put forward is a race which would fulfill the long course distance, this race to be held in Townsville, is a half Ironman distance consisting of a 1.9km swim, 90km bike, 21.1km run. It would be run around the end of June 1990 and would be regarded as a suitable race for Hawaiian Ironman preparation.

Publicity Officer.

The meeting noted that no publicity officer has been appointed to the committee. Two names were suggested to be approached for this position. The first Geoff Prost, and second David Luxton (a journalist and member of Gold Coast and Tweed Triathlon Club).

General Business.

The delegate, Mr. Trevor Bond, from Townsville club expressed some concern about the position of "waiver and release forms" for triathlon organizers, he requested that the T.A.Q. should approach Tri-Fed Australia and look and ask for the most suitable waiver and release form. He further suggested that such
Forms should be uniform throughout the State and Australia.

It was further requested that clarification of the position of such waiver forms in law be sought. Mal Shinn indicated that he would be prepared to give an opinion concerning this.

Members of Townsville Triathlon Club also expressed concern about the appropriate "signing" on vehicles warning of approaching triathletes i.e. the sign on lead vehicles. Their experience in Townsville suggested that there was no common form of wording on the signs, and depending on which Police Officer was giving approval, different signs were requested.

The sign "Caution Triathletes" was felt by the meeting to be the most appropriate.

The T.A.Q. would seek an official Police directive from the Traffic Branch Central so that such directive could be quoted to all approving Police officers, this would make the signing and warning a standard for the State.

Lex Toth (Noosa Club) expressed concern about the quality of draft busting. He noted that in some recent races down on the Gold Coast there were a number of dangerous cycle packs. It was suggested that the T.A.Q. recommend the use of mobile video camera's to film such drafting infringements. The video could be used than as evidence to support the drafting penalty.

The T.A.Q. should also recommend that "draft busters" be fully acquainted with the rules and trained in correct draft busting method. It could be advisable that T.A.Q. marshals be used to help in education of draft busters.

It was suggested to the meeting, that 3 disqualifications in 12 months for drafting would mean that a person would not be allowed to race for 12 months in T.A.Q. sanctioned events.

Proposed Trevor Bond seconded Ron Acutt.

It was proposed to the meeting although Tri-Fed rules allowed for penalty for drafting that the T.A.Q. takes the alternative view (that was also allowed for in Tri-Fed rules) of disqualification.

Mal Shinn requested the authority of the T.A.Q. committee to enter into negotiations with the Queensland Sports Commission re possible future funding for the T.A.Q. The meeting resolved that Mal Shinn could do so.

It was pointed out to the meeting that because of their previous decision re" full membership " that it would now appear that the T.A.Q.'s previous resolution of 2 meetings prior that insurance be only optional should now be rescinded, as it would mean that optional insurance would not be a reality.

The meeting passed unanimously removing the optional insurance.

It was pointed out although the insurance scheme is compulsory this would only apply to voting rights for clubs, hence it would possible for a large club if members decided against taking up the insurance for 13 persons within that club to take out the insurance and give that club 1 delegate to the association.

Next Meeting:
The next meeting of the T.A.Q. is to be held in Brisbane date, time and venue to be advised. It is hoped the meeting will include dinner.

The meeting Closed at 5:15 pm.
Mr. Barry HAWKINS,
11 CASSIA COURT,
PALM BEACH Q 4221.

Dear Barry,                   April 18, 1989.

re: T.A.Q. Committee Meeting

PLEASE DON'T FORGET THE NEXT MEETING OF THE T.A.Q. COMMITTEE is to be held at the FISHERMANS WHARP, the Southport Spit, on the Gold Coast (at the Team Elite Club Room, upstairs Fishermans Wharf) on the 29th. of April, 1989.

It is anticipated the meeting will commence at 2:00 pm. and will finish promptly at 4 pm. allowing all to attend THE WORLD CUP pre race registration etc.

Please find enclosed a copy of the minutes of the previous meeting.

The agenda will be a continuation of the previous meetings agenda and matters arising from the previous meeting.

Mal Shinn
Secretary of the T.A.Q.

encl.
MINUTES OF THE MEETING OF THE COMMITTEE OF THE TRIATHLON ASSOCIATION OF QUEENSLAND

Held on the 2nd April 1989 at the Palm Beach Currumbin Club Clubrooms, Elanora.

Committee Members Present: President: BARRY HAWKINS [P.B.C.] Vice President: LEX TOTH [Noosa], Treasurer: DONNA FYFE [Bris.], Secretary: MAL SHINN [PBC/GC&T], RON ACUTT [Brisbane Triathlon Club], NOEL PHILLIPS [Gold Coast & Tweed Triathlon Club], MARK SMOOTHY [Toowoomba], NEALE GLOFIELD [HBTC], COL STEWART [Team Elite], RON SHEARER [GCTTC for N Phillips]. Also present as observers Sandy Frizzo [HBTC], Peter Daniel [BTC], Ray Scarlett [President of HBTC], Miles Stewart [Team Elite], Pat Whyte [BTC], Paul Cox [BTC].

Apologies: Jeff Rowe (Palm Beach Currumbin) Noel Phillips (Gold Coast and Tweed)

Minutes of the last Meeting

Motion — Minutes of the last meeting be accepted. Motion by Lex Toth, Seconded Donna Fyfe

WELCOME:

The President welcomed two new clubs to the T.A.Q., Team Elite (a Gold Coast based Team) and the Hervey Bay Triathlon Club

PRESIDENT'S REPORT

Mr. Hawkins said he had little to report from the last meeting. The insurance scheme is now set and in place and has been in running as from the 1st April.

The insurance scheme will apply to all sanctioned races and it covers public liability. Mr. Hawkins said that all members of the Association would have automatic cover once the premiums were paid, and non-members of the Association for a sanctioned event would be called "non-affiliated honorary members". Non-affiliated honorary members would be charged an extra $2.50 per head per race. This would cater for the recreational athlete and would give incentive to non-members to join a club and become members of the Association.

Mr. Hawkins indicated that the insurer did not want the $2.50 itself and this money would go towards offsetting the T.A.Q. sanctioning fee. Race
directors and promoters would be encouraged to include on there entry form a box for giving State license number and a box to indicate whether the member had taken up the optional insurance package.

The President reported that he will be going to Melbourne on the 14th and 15th April to sit on the selection panel for the Tri-Fed Australia. This panel would make the final selection of 6 males and 6 females for the World Championships. However, Mr. Hawkins indicated, a squad of 12 males and 12 females would go to Avignon and the final selection would be just prior to the race, depending on fitness. Those selected would be eligible to participate in the South Australian Institute of Sport Program between May and June. It was envisaged 10 athletes would be included in that program.

Re selection for the Demonstration Triathlon at the Commonwealth Games, Mr. Hawkins indicated that there would be 3 selection races for this, the Noosa Triathlon, Port Macquarie Triathlon and Geelong Triathlon. He said there would be a team of 30 athletes going to Commonwealth Games, 5 male, 5 female, 5 for a team and 5 juniors, selection would be made over 3 of the races, but a provision for 2 wild card selections would made in the team.

The president reported that Tri-Fed President, Mr. Geoff Frost was in France at the moment at the world congress meeting, were waiting to see whether the Triathlon sport would be fully accepted into the International Olympic system.

A question was raised from the floor why the Triathlon sport seemed to be linking itself with the cycling fraternity. Mr. Hawkins indicated that he was not sure that this was the actual case however he once again reiterated that in order to obtain funding and recognition from Government the various State Associations and the Tri-Fed Australia needed to show control over its sport. Once it could be shown there were registered members and the sport had the numbers than funding and recognition would follow.

SECRETARY'S REPORT

Mail in:
Secretary reported that there were 5 pieces of incoming correspondence. A letter from Townsville Triathlon Club with membership fees and insurance, a letter from the Noosa Triathlon Incorporated advising of change of address, a letter from Tri-Fed Australia advising of the formation of a Medical committee, a letter from Tri-Fed Australia re policy on drugs, a letter from Mr. Priestly concerning a questionnaire to the Association on concerning cycle safety on the roads.

Correspondence out:
Letters to committee members and all Triathlon clubs in Queensland advising the current meeting together with the agenda and minutes of the last meeting.

The meeting was then invited to discuss any issues raised in the correspondence.
The policy on drugs was briefly discussed, there would be official drug testing at the World Cup and the procedures by the International Olympic Committee (I.O.C) would be in place. There was a problem in Australia that at the moment, there is no I.O.C sanctioned facility. It was likely in December that a drug testing facility would be approved in Sydney. This would allow sample testing on any race that was sanctioned or involved with Tri-Fed or each State. A question was asked from the floor who would pay for these tests, and the reply was that this was not certain.

The letter from Mr. Priestly of Australasian Cycling and Triathlon News was read to the meeting. The letter contained a series of questions concerning cycling safety and the general road use. It was pointed out from the floor that in southern states there seemed to be a situation where cyclists had better safety because of the respect of the motorists. It was felt that this due to the police having enforced the road rules, these road rules were suggested to be more considerate of the position of cyclists. It was proposed that individual members should explore what the Queensland road rules were. It was proposed that a letter be written to all clubs in Queensland enclosing a copy of Mr. Priestly’s letter asking for a report back from the club concerning experience of club members. It was also proposed that further information concerning road rules and safety issues be obtained. Once this information was collected it was proposed that a sub-committee be formed to look at road safety and cycling. This was moved by Col Stewart and seconded by Mal Shinn.

TREASURERS REPORT

The treasurer, Donna Fyfe, reported that a bank account was opened and this account currently contained the sum of $7.50. However a cheque from Townsville Triathlon Club of $630 would be deposited. Likewise a cheque of $64 from Team Elite would be deposited. It was mentioned that the running account of Palm Beach Currumbin Club, the State Association owed approximately $200.

CONSTITUTIONAL COMMITTEE REPORT

Mal Shinn submitted copies of a draft constitution containing the model rules suitable for the Associations Incorporation Act. The model rules were discussed in general terms and it was proposed that there would be further discussion at the next meeting. This would allow for the discussion at individual clubs concerning the constitution. It was pointed out that it was essential to have a minimum number of members per club before voting rights would be given and also for the large clubs to have extra voting rights to accommodate there large membership and to give a balance to the Association. It was proposed that the draft constitution be submitted for acceptance at the next meeting of the T.A.Q. and the following meeting, i.e. the meeting in 2 months time, a special general meeting of the T.A.Q would be called to move for incorporation etc.
SANCTIONING COMMITTEE REPORT

The committee reported there were no new developments as far as application for sanctioned events.

The meeting then turned to general discussion re sanctioning of events. Mr. Hawkins indicated that he envisaged a sliding scale of fees for sanctioning of events. These fees would range depending on the number of competitors. The proposed scale of sanctioning fees:
- up to 300 competitors $150,
- between 301 and 500 competitors $200,
- between 501 and 1000 competitors $300,
- 1000+ $400.

It was proposed that the promoter could raise this money from the $2.50 per head insurance requirement fee and it could keep the balance for themselves as profit over and above the sanctioning fee.

Mr. Lex Toth of Noosa Triathlon Club expressed some concern about the requirement for such a fee to include the insurance when for example the Noosa club already had existing insurance free of charge to them. He wondered if it was possible for promoters who arranged their own insurance to have a different scale of fees for sanctioning of the event.

Members from the Hervey Bay Triathlon Club also expressed the concern at the compulsory nature of enforcing extra payments onto triathletes in general. The Hervey Bay Club indicated that like most clubs, they wished to attract members. The concern was, that not only club membership fees were required, but now State and Tri-Fed affiliation fees were required and eventually compulsory insurance. This would make it more difficult for people interested in triathlons to join in and compete.

The meeting had made no resolution and there was a proposal by Mal Shinn to adjourn the meeting till after the presentation ceremony of the Gold Coast Triathlon as the time was 12 midday and the presentation ceremony was set to commence at this time. This motion was seconded by Ron Shearer and the meeting was then adjourned.

Following the presentation, some members reassembled at the Palm Beach Currumbin Club rooms at 2 pm., however there were insufficient members to form a quorum and therefore the meeting did not recommence.

Next meeting.

It was decided that the next meeting would be held, on Saturday 29th April, the day of registration for the World Cup at Fishermans Wharf in the Team Elite room. The meeting would be held between the hours of 2 and 4 pm allowing committee members to register and attend race briefing.
Mr. Barry HAWKINS,
11 CASSIA COURT,
Palm Beach Q 4221.

Dear Barry, 

March 27, 1989.

re: T.A.Q. Committee Meeting

PLEASE DON'T FORGET THE NEXT MEETING OF THE T.A.Q. COMMITTEE is to be held at the PINES ELANORA on the Gold Coast (at the Palm Currumbin Triathlon Club clubrooms) following the finish of the GOLD COAST TRIATHLON [CURRUMBIN] on the 2nd. of April, 1989.

It is anticipated the meeting will commence around 10:30 am.

Please find enclosed a copy of the proposed agenda of the next meeting and the minutes of the previous meeting.

Mal Shinn
Secretary of the T.A.Q.

encls.
AGENDA FOR THE MEETING OF THE T.A.Q. COMMITTEE ON APRIL 2.

1.) Apologies.
2.) Minutes of the last meeting.
3.) President's report.
4.) Secretary's report.
5.) Treasurer's report.
6.) Constitutional committee report.
7.) Sanctioning committee report.
8.) Appeals Committee report.
9.) Queensland Championships.
10.) The appointment of a Publicity Officer (Scott, Fred)
11.) Any further general business.
18.) Setting a date and venue for the next Committee Meeting of the T.A.Q.

Mal Shinn
Secretary of the T.A.Q.

[Handwritten notes:]

- Sanctioning fee - 50c for first $100, $1.50 for next $100, $2.50 for next $500, $3.50 for next $1000, $4.50 for next $1000.

[Handwritten signatures:]
David Smith

[Handwritten notes on the bottom of the page:]

- Humane to constitute a club
- President, Secretary, Treasurer,
- +10 members
- with undertaking to Inc.

[Handwritten note at the bottom:]

- Any new sincere effort money for World Tennis.
MINUTES OF THE MEETING OF THE COMMITTEE OF THE TRIATHLON ASSOCIATION OF QUEENSLAND

Meeting held on the 5th. of March, 1989, at the Palm Beach Currumbin Triathlon Club clubrooms, the "Pines", Elanora, Gold Coast.

Committee Members Present: President: BARRY HAWKINS [P.B.C.] Vice President: LEX TOTH [Noosa], Treasurer: DONNA FYFE [Bris.], Secretary: MAL SHINN [PBC/GC&T], RON ACUTT [Brisbane Triathlon Club], NOEL PHILLIPS [Gold Coast & Tweed Triathlon Club], also present as observers were BARRY & JULIE VOEVODIN.

Apologies: JEFF ROWE [Palm Beach Currumbin].

PRESIDENT'S REPORT:

Barry Hawkins in his report talked about the Annual General Meeting of Tri.Fed. Australia held in Canberra on the 18th. of February.

INSURANCE.

It was proposed that for the next year / season (1989-1990) that insurance would be an option rather than a compulsory. It was noted that the cost for the insurance was for the sum of $10.00 per individual. The insurance covered third party property and also personal injury whilst participating in organised club or sanctioned events. This policy would also include organized club training events. The insurance proposal was the same for Victoria, New South Wales, the A.C.T. and South Australia. It was noted that Western Australia had its own independent insurer, but was now looking at swinging over to the same insurer; so that all states and territories had a uniform insurance policy. It was proposed by Barry Hawkins that the State Association accept this insurance policy. And secondly, for the coming year this would be an optional package, however, in subsequent seasons should be a compulsory package. Seconded Ron Acutt. Passed unanimously.

SYSTEM OF REGISTRATION

A system of registration was mentioned and talked about at the Tri.Fed. meeting in Canberra. The importance of being able to show that the state associations and Tri.Fed.Australia had control over the sport was highlighted. If control and representation of triathletes was clearly shown, then recognition and funding would become available. To facilitate this, a uniform system of registration would need to be developed. The Australian Sports Commission had already indicated the same. Representation of large numbers was also important to improve the status of the sport, especially as triathlions were now being considered in the international sporting arena. The Commonwealth games and World Titles in Avignon were but instances of this. A system of registration was available and running in NSW. John Pike, from NSW, has a computer package available to allow each club member to have a unique number, and eventual license issue. It was proposed
by Barry Hawkins that the T.A.Q. adopt this system of registration and licensing. All Queensland clubs should be approached so as to give names and addresses of their individual club members. This would enable a computer list to be formed. This was seconded by Mal Shinn. Passed unanimously.

CLUB FEES

In accordance with the resolution of the AGM of Tri-Fed in Canberra that Tri-Fed receive $2 per individual member of the State Association, as a capitation fee. It was proposed that the T.A.Q. would require each club forward the same to the T.A.Q. It was also proposed that the T.A.Q. receive $2 as a capitation fee for State membership, therefore each club should provide $4 to the T.A.Q. This would allow continuing membership with Tri-Fed Australia. Proposed Lex Toth. Seconded Barry Hawkins. Passed unanimously.

TRI. FED. RULES:

A set of Tri-Fed rules were obtained whilst in Canberra. It was proposed that the T.A.Q. adopt these rules, and that all clubs and all known race directors receive a copy, with a covering letter of the Tri-Fed rules. These rules have been adopted throughout Australia and are the rules that apply internationally. The rules contain some 30 or more pages and the cost of production is high, it was suggested that the rules should be sent out in small portions to allow for spread of cost. Passed unanimously.

SECRETARIES REPORT

Letters received:
Tri-Fed Australia advising of the agenda for its annual general meeting and invitation to send to delegates. Letter from Bangor Insurance Brokers re insurance.

Outgoing mail:
Letter advising Tri-Fed Australia of acceptance and attendance of delegates to the Canberra meeting. Various letters advising of minutes of the past meeting and this current meeting to T.A.Q. representatives, committee members, and individual clubs.

TREASURERS REPORT

It was pointed out that there is a sum of $523 in an account of the old Q.T.A. It would require the signatures of Marshall Cosworth, Richard Green and Allan Grenow to sign the amount over to the T.A.Q. How ever a cheque may require less signatures. Mr. Hawkins reminded the committee that the T.A.Q. now owes the Palm Beach Currumbin Club the sum of $160 to cover costs of postage and mailing.

CONSTITUTIONAL COMMITTEE REPORT

The committee had not prepared a tentative written constitution but advised.
that by the next meeting they should have the same. This constitution would be based on the model rules to fit in with incorporation of the Triathlon Association.

DEVELOPMENTAL PLAN

It was proposed that a formal developmental plan for the T.A.Q. be prepared and made available. It is noted that the proforma for sanctioning of events with covering letters have already been sent to all known race directors and clubs. The system of registration of Triathletes and issuing of licenses will commence in the next season. Race directors will be advised of the same. It was suggested that in addition to identifying the state in the numbering system, each individual should have his club included in the numbering system. John Pike will be contacted concerning whether this addition would be available in the current numbering system on the computer. It was proposed that membership to the T.A.Q. should be added by each club submitting a monthly new member list to the T.A.Q. The time for membership was from July 1 to June 30, hence it is important for all clubs to be made aware to have their membership up to date and affiliation fees paid as soon as possible.

SANCTIONING OF EVENTS

It is pointed out that the sanctioning proforma was consistent with the similar proforma as put forward by Tri.Fed.Australia and the other states. In fact, the Queensland proforma had addressed several issues that the other states had not addressed. The formation of a sanctioning committee was then proposed. This sanctioning committee was authorised to be able to seek the aid of anybody that the sanctioning committee felt was useful and responsible in allowing it to perform its functions and duties. Two committee members were nominated to be the state sanctioning committee. Noel Phillips and Donna Fyfe were unanimously elected to fill the roll as sanctioning committee for the current and forthcoming year. The sanctioning committee then requested that a standard statutory declaration be drawn so that each race director could swear to the fact that the representations or answers on the proforma were true and correct to the best of his knowledge.

Donna Fyfe mentioned the biathlon as proposed by the Sports Physiotherapist to be held at Chandler. The organizers had completed the sanctioning proforma, together with the requirement of maps etc. Police and local authority permits were being sort. The committee was advised that this event was now to be held on the third of September 1989. It was suggested to the committee that the name for the Chandler event the "Queensland Biathlon Championship" be not awarded. This was because it would be better to award the championship status to an established and proven event. It would be appropriate to indicate, that if the Chandler event was successful and well run that in the subsequent year such a title may possibly be awarded.

It was also noted that the word Biathlon will need to be changed as Tri.Fed. Australia has indicated the word conflicts with the Olympic event. It was noted, that in Canada, the event has been called "Cyruthon". Other
suggested names from the committee were "endurathon", "run ride run".

APPEALS COMMITTEE
The importance of an appeals committee for sanctioned events was mentioned. This committee it was felt would fulfil the role of assessing and giving a judgement following a disputed decision by a race director. Areas of dispute could be for example, a drafting infringement penalty. The appeals committee would have the right to hear such an appeal if the organization or directors had agreed or wished to have event sanctioned. The appeal would require the race promoter to attend together with the applicant an appropriate fee for hearing of the appeal and written grounds for the appeal. It would be appropriate for evidence to be called on behalf of both sides.

There was a proposal that M. Shinn and Lex Toth be the appeals committee. This was passed unanimously.

QUEENSLAND CHAMPIONSHIPS
Two proposals for Queensland championships were made; firstly, a series of races throughout the State. Perhaps 6 or 7 races could be nominated for a state championship, the best performance out of 5 of these races would be included for points for the championship. Two or so races would need to be included in far north Queensland.

The second proposal was that there should be approval for one race only, namely a Queensland Short Course Championship, an Olympic Distance Championship and a Long Course Championship, together with a Aquathon and Biathlon Championship. A perpetual trophy was also mentioned. It is proposed that a final decision concerning the Qld Championships will be determined at the next meeting, however majority of the committee felt more inclined towards the latter proposal.

QUEENSLAND TRIATHLETES FOR THE AUSTRALIAN TEAM
The selection committee of Tri-Fed requested that each State put forward a list of names, together with substantiation, from that State to be put forward selection for the Australian Team. This method of selection was in particular for the World Titles at Avignon, France and for selection for members to go the South Australian Institute of Sport for further comprehensive training. Suggested names for male members from Qld were:- Brad Bevans, Nick Croft, and Miles Stewart. Female members were:- Jan Wanklyn, Liz Hepple and possibly (depending on further information) Michelle Prentice from North Queensland. Passed unanimously.

PUBLICITY OFFICER
This position has not been filled. Such a position is to be kept open until a suitable candidate can be elected.

GENERAL BUSINESS
The Townsville club has forwarded a uniform indemnity form release waiver
clause, this release waiver clause has been used in the United States with great success. The committee would accept the release waiver form and look at it in terms of incorporating the same in the standard entry form. Provided that it would be suitable for Australian and Queensland law.

The Triathlon Association of Australia has a Triathlon Visa card. This Visa is available to all Triathletes Australia wide, it is through the Ballarat Building Society. It was suggested that individual clubs be contacted re the Visa card for application forms. The Victorian Association indicated that a percentage of the profit from the Visa card would be given back to the State Association from whose members used the Visa card and also to Tri-Fed.

It is proposed by Lex Toth that a race calendar for the season 1989–1990 be formulated. It was suggested that all known race promoters and directors be contacted concerning dates so that such a calendar be made. Barry Hawkins indicated that he would contact people and this would calendar would be important for smooth running of events in Queensland.

THE NEXT MEETING OF THE T.A.Q.

The next meeting of the T.A.Q. was to be held on the 2nd of April following the Gold Coast Triathlon held at Currumbin but prior to the presentation ceremony of the same. The venue was to be the Palm Beach Currumbin club rooms at the Pines Elanora.
The Executive,
PALM BEACH CURRUMBIN TRIATHLON CLUB
11 CASSIA COURT
PALM BEACH Q. 4221

Dear Sirs/ Madames,


This letter is to advise that the next meeting of the Committee of the T.A.Q. is to be held at the PINES ELANORA on the Gold Coast at the finish of the DAVID HAWKINS MEMORIAL TRIATHLON on the 5th day of March, 1989.

It is anticipated the meeting will commence around 11:30 am EST. Following the presentation and fashion parade.

You are once again invited to send representatives on behalf of your club, to attend; or alternatively contact the T.A.Q. by letter or phone re any issues you would like raised.

Queensland was fully represented at the Annual General Meeting of Tri.Fed Australia held in Canberra on February 18. And the T.A.Q. has allowed Queensland to have its presence felt on the National scene. The Tri. Fed meeting will be discussed at this next committee meeting.

Please find enclosed a copy of the proposed agenda of the next meeting.

Mal Shinn.
M.B.B.S.(Hon)H.L.B.(Hon)Dip.C.B.(N.S.W.S.B.S.)F.P.
Secretary of the T.A.Q.

encl.
AGENDA FOR THE MEETING OF THE T.A.Q. COMMITTEE ON MAR 5.

1.) Apologies.
2.) Minutes of the last meeting.
3.) President's report.
4.) Secretary's report.
5.) Treasurer's report.
6.) Constitutional committee report.
7.) Development Plan.
8.) Sanctioning of events, a sanctioning committee.
9.) Race rules, the adoption of the rules as proposed by Tri.Fed. Australia.
10.) Insurance.
11.) Fees; the obtaining a list of individual members from all member clubs.
12.) Licenses and a system of ranking of triathletes.
13.) Appeals by T.A.Q. members. The formation of an Appeals Committee.
14.) Queensland Championships.
15.) Submissions to the Tri.Fed. Selection Committee re representatives for the 1989 Australian Team to compete in Europe.
16.) The appointment of a Publicity Officer.
17.) Any further general business.
18.) Setting a date and venue for the next Committee Meeting of the T.A.Q.

Mal Shinn
Secretary of the T.A.Q.

Dear Sirs,

Please find enclosed a copy of the minutes of the last Committee meeting of the State Association, held on January 15 at Coolum.

Please note that for legal reasons the State Association has undergone a name change from the Queensland Triathlon Association to the TRIATHLON ASSOCIATION of QUEENSLAND (the TAQ).

Also enclosed is a copy of a letter dated the 10th. of January from Tri Fed. advising of its annual general meeting to be held at Canberra on Saturday the 18th. of February. The Association president, Barry Hawkins, and myself, as secretary, shall be attending this meeting as delegates representing our State. We would be grateful to hear from you concerning any issues that your Club feels ought to be raised at such a meeting.

Yours faithfully,

Mal Shinn
Secretary T.A.Q.

encls.
MINUTES OF THE MEETING OF THE COMMITTEE OF THE TRIATHLON ASSOCIATION OF QUEENSLAND


Committee Members Present: President: BARRY HAWKINS [P.B.C.] Vice President: LEX TOTH [Noosa]. Treasurer: DONNA FYFE [Bris.], RON ACUTT [Brisbane Triathlon Club.], NOEL PHILLIPS [Gold Coast & Tweed Triathlon Club]. GARY CRAIG [Bundaberg Triathlon Club]. Also present was STEVE MacDONAL in the capacity of an observer.

Apologies: Secretary: MAL SHINN [P.B.C./ GCTTC.] and JEFF ROWE [Palm Beach Currumbin].

PRESIDENT'S REPORT: Barry Hawkins said that he had made contacts with the Bundaberg and the Townsville clubs.

Barry Hawkins stated that he had obtained some of the records of the old "Queensland Triathlon Association" and these records revealed that the past association consisted of many individuals as members and also the Capricorn Triathlon Club as a club member. The records also indicated that the Queensland Banana Board had given some $2,000.00 by way of sponsorship, yet it appeared they did not receive much in return. Barry Hawkins noted that Queensland Corporate Affairs had recently wound up the Queensland Triathlon Association, Inc. Barry Hawkins suggested that it might not be a good start, to follow on in the name of the old association, even though the present association was differently constituted and clearly legally independent of the now defunct old association.

PROPOSAL:

The present association change its name from the QUEENSLAND TRIATHLON ASSOCIATION to the TRIATHLON ASSOCIATION OF QUEENSLAND. And that all letter heads and logos be changed accordingly.


SECRETARIES REPORT

Correspondence out: 1. Distribution of minutes of the last meeting of the Association, together with the proposed agenda for the current meeting, and information from Tri Fed Australia.

2. Letters to known non member clubs inviting them to take part in the Association.

Correspondence in: 1. Letter from Tri Fed Aust. re acceptance by U.I.
P.M.B. and the possibility of the triathlon becoming an Olympic sport; re national selection; re drugs in the sport; re dealing with the media and a letter from "Darn Good Marketing".

2. Letter from Geoff Frost of Tri Fed Australia advising of the A.G.M. of Tri Fed to be held on the 18th. day of February, 1989, at Canberra. The letter also informed that the constitution and the form of incorporation of Tri Fed was to be changed to a company limited by guarantee. In the same letter Mr. Frost indicated that the Association should follow the general form to allow incorporation under the Associations Incorporation Act. Mr. Frost also advised that Tri Fed Australia requires $2.00 per each individual club member.

TREASURERS REPORT: The Association had no funds at the moment. It was noted that the PALM BEACH CURRUMBIN TRIATHLON CLUB was carrying the financial support for the Association. It was also noted that the amount of $70.00 had been expended on the following: the cost of placing the advertisement in the Courier Mail, the rental of a post office box, and postage.

PROPOSAL: That a bank account be set up and that such an account have four signatories to it.

GENERAL BUSINESS

CONSTITUTION

Discussion re a constitution was deferred o the next meeting. Mal Shinn and Barry Hawkins to examine the constitution and present to the next Committee meeting a formal written constitution.

The Association should incorporate.

SANCTIONING OF EVENTS

A model proforma had been drawn up concerning the sanctioning of events in Queensland. It was pointed to the meeting that sanctioning of an event might make the Committee ultimately legally liable if an event was run negligently. The suggestion was made that the utmost care should be taken in this area, particularly until incorporation.

Because of distance, it was suggested that Committee members from the nearest Club to the race site be asked to check the course etc.
The main concerns re the sanctioning of an event should be to set standards of safety (outlining the required minimum level of safety), look at the organization, and the media coverage and promotion as it affects the sport in general.

It was suggested that the model proforma have added to it: 1.) the estimated number of competitors, and whether the field was to be limited; 2.) whether the distances were accurate or only approximate; 3.) a map of the course and a sketch of the transition lay out should also be included.

PROPOSAL: The model proforma, together with the appropriate additions, be accepted.

PROPOSAL: Each application to sanction an event should be accompanied by a fee of $ 5.00 for administrative costs. The amount of such a fee is to be reviewed at the next AGM.

SANCTIONING OF CERTAIN EVENTS:

Discussion concerning the application by the Queensland Sports Physiotherapy Special Group of the Australian Physiotherapy Association to hold a biathlon at Chandler on the 23/4/89. The proposed distance was to be 5.4 km / 30 km / 3.6 km, an estimated field of 300 competitors was envisaged. The applicant requested that this event be titled, "The Queensland Biathlon Championship".

PROPOSAL: Barry Hawkins, Mal Shinn and Noel Phillips to sanction the race if it meets the minimum criteria.

Three established events had applied for sanctioning, namely, The David Hawkins Memorial Triathlon (The Pines), The Gold Coast Triathlon at Currumbin, and the Hervey Bay Triathlon. As these were well established events and most of the Committee had experienced personally each event it was felt that the T.A.Q. could sanction these events.

PROPOSAL: The DAVID HAWKINS MEMORIAL TRIATHLON, to be held at the Pines Elanora on the 5/3/89 be sanctioned by the T.A.Q.

PROPOSAL: The GOLD COAST, to be held at Currumbin on the Gold Coast, on the 2/4/89 be sanctioned by the T.A.Q.

PROPOSAL: The HERVEY BAY TRIATHLON, to be held at Hervey Bay on the 19/2/89 be sanctioned by the T.A.Q.
Proposer: Lex Toth Seconder: Gary Craig. Passed unanimously.
DRUGS AND THE USE THEREOF IN THE SPORT OF TRIATHLONS
The Committee felt that the use of drugs in the sport should be actively discouraged.

PROPOSAL: The T.A.Q. should support Tri.Fed.Aust. and its views re the use of drugs in the sport of triathlons should be consistent with those of Tri.Fed.

SELECTION OF AN AUSTRALIAN TEAM
There was much discussion concerning the most appropriate method of selection of an Australian Team. The Committee recognized the difficulties on using a single event, the problems with various States wanting their triathletes included etc.

PROPOSAL: Each State Association should submit a list of triathletes (both male and female) who they consider to be the best in their state. This list need not be limited in number in any way. A selection panel under the auspices of Tri.Fed., consisting of at least one representative from each State Association, should then select triathletes from each state list and place their selection on a notional list. From this notional list the team should be selected by the panel after hearing the various merits, opinions and if necessary further information from the various State Associations.


FUND RAISING FOR THE NATIONAL TEAM

PROPOSAL: That Tri.Fed. should seek corporate sponsorship for the Australian Team. e.g. airline tickets from Quantas. And each state should embark on fund raising activities to supplement the corporate sponsorship.


QUEENSLAND CHAMPIONSHIPS

PROPOSAL: A series of six to eight races be selected for competitors to acquire points for State Championship. The points would be taken from the best results from a certain number of these races, e.g. the best 5 out of 8 races. In selecting the championship races a certain portion of the events should be allotted to the North Queensland area. Further discussion as to Queensland Championships to be continued at the next meeting.


PROPOSAL: That there be ranking of each triathlete in age categories, so as to allow State age championships. Barry Hawkins to investigate
further, and to propose a system of ranking to the next meeting.

RANKING OF TRIATHLETES IN QUEENSLAND

PROPOSAL: All results of races that are eligible for ranking should be sent to the T.A.Q. administration for that purpose. The ranking system should commence next season. The question whether only T.A.Q. sanctioned events would qualify for ranking should be deferred to the next meeting.

APPEALS COMMITTEE

There was some discussion as to the formation of an appeals committee or tribunal. The function of such a body would be to determine any disputes with race organizers concerning disqualification. An appeals procedure would be able to provide an avenue for an athlete to vindicate his name and reputation even if it did not affect race results.

PROPOSAL: Defer to the next meeting this issue. Barry Hawkins to outline in more detail the structure of such a proposed body.
Proposer: Lex Toth Seconder: Gary Craig. Passed unanimously.

FUND RAISING FOR THE T.A.Q.

As Tri.Fed. requires a $ 2.00 capitation fee and a capitation fee of the same order should go to the T.A.Q.

PROPOSAL: That each Club be requested to include in their annual fees the sum of an additional $ 4.00, being $ 2.00 for Tri.Fed. and $ 2.00 for the T.A.Q.

A discussion re insurance cover for T.A.Q. members ensued.

PROPOSAL: That an insurance package should be separate and an optional extra to the fee, for the current year. Barry Hawkins to investigate and report to the next meeting re insurance.

NEXT MEETING

The next meeting would be suited to be held in conjunction with the Hervey Bay Triathlon, however, because the Tri.Fed. meeting is being held in Canberra on the 18th day of February and the President and the Secretary are to attend this meeting it would be best to defer the next meeting to a later date.

PROPOSAL: The next meeting of the Committee of the T.A.Q. be held on the 5th day of March 1989, following the DAVID HAWKINS MEMORIAL TRIATHLON, at 10 am. at the Pines Elanora.
Mr. Barry HAWKINS,
11 CASSIA COURT,
PALM BEACH Q 4221.

Dear Barry,


Please find enclosed photocopies of a letter from Geoff Frost of Tri.Fed.
Australia and attached enclosures for your interest.

It appears that the National Body is becoming more active on the
international scene and it is good to see that Queensland is now having
input into Tri.Fed.

PLEASE DON'T FORGET THE NEXT MEETING OF THE Q.T.A. COMMITTEE is to be held
at Coolum at the finish of the Ryatt Hotel Biathlon on the 15th. day of
January, 1989. It is anticipated the meeting will commence around 9:30 am
EST.

The following is the proposed agenda for the meeting, as you can see there
is a plenty of work ahead of us.

AGENDA FOR THE MEETING OF THE Q.T.A. COMMITTEE ON JAN 15.

1.) Minutes of the last meeting.
2.) President's report.
3.) Secretary's report.
4.) Treasurer's report.
5.) Appointment of a constitutional committee, and the formulation of
   a written constitution.
6.) The issue of whether the new Q.T.A. should proceed to seek
   Incorporation under the Associations Incorporation Act 1981, Qld.
7.) Sanctioning of events.
   a.) The election and appointment of a sanctioning committee.
a.) The election and appointment of a sanctioning committee.
b.) The proforma to be used when considering applications to sanction events.
c.) What standards and criteria are to be used when events are being considered suitable for sanctioning.
d.) The issue of water safety and the appropriate method of starting triathlons.
e.) Educational material to be sent to race organizers and prospective organizers.
f.) Ratification of the sanctioning of certain events.

8.) An expression as to the attitude of the Q.T.A. towards the use of drugs in multi-sport events and the sport of triathlons.

9.) The appropriate method of selection of an Australian Team to compete at World Titles, with recommendations to go to TriFed Australia.

10.) Queensland Championships; How should they be run? A single event or a series? What categories?

11.) A system of ranking of triathletes. Compilation of a list of all Q.T.A. members.

12.) Appeals by Q.T.A. members. The formation of an Appeals Committee.

13.) Methods of fund raising for the Q.T.A.

14.) The appointment of a Publicity Officer.

15.) Any further general business.

16.) Setting a date and venue for the next Committee Meeting of the Q.T.A.

Mal Shinn
Secretary of the Q.T.A.
Mr. BARRY HAWKINS,
11 CASSIA COURT,
PALM BEACH Q 4221.

Dear BARRY,


Please find enclosed a copy of the minutes of the last meeting of the Q.T.A.

Please remember the next Q.T.A. Committee meeting is to be held at Coolum at the finish of the Hyatt Hotel Biathlon on the 15th day of January, 1989. It is anticipated the meeting will commence around 9:30 am EST.

It would be appreciated if each Committee member would approach their individual clubs and seek its attitude towards matters that each club would like raised at the next Committee meeting. If each member could forward to the above address, or contact either Barry Hawkins or myself, concerning issues that might be raised at the next meeting; then an agenda could be formulated.

Mal Shinn
Secretary of the Q.T.A.
MINUTES OF Q.T.A. held 20-11-88 at the PINES ELANORA

Meeting opened at 10:42 am. E.S.T.

The Steering Committee was chaired by Mr. Barry Hawkins.

The meeting was opened by Mr. Hawkins with a welcome to all present. Mr. Hawkins stated that letters were sent to all known existing triathlon clubs in Queensland. The letter was read to the meeting. It was also mentioned that a public notice advertising the meeting was placed in the Public Notice section of the Courier Mail of Tuesday the 8th day of November, 1988. The chair was then handed to Mr. Tony Delisser, President of the Brisbane Triathlon Club. Positions for the election of officers of the Queensland Triathlon Association were then declared vacant and open for nomination and election.

The following persons were nominated and duly seconded as members of the Committee. Committee members were elected by the vote of those present at the meeting. Those present were delegates of their respective Clubs or individuals interested.

President: BARRY HAWKINS [P.B.C.] nominated Jeff Rowe[P.B.C.]; seconded by Lex Toth [Noosa]; elected unopposed.

Vice President: LEX TOTH [Noosa] nominated Elizabeth Thomas [Noosa]; seconded John Kelly; elected unopposed.

Treasurer: DONNA FYFE [Bris.] nominated Tony Delisser [Bris.]; seconded Ron Acutt [Bris.]; elected unopposed.

Public Relations Officer: still vacant, as there were no nominations for this position.

The following were elected, following nomination by their respective Triathlon Club, as Committee Members being delegates for their respective Triathlon Club. (Committee positions are still open to those clubs that were not present at the meeting.)

RON ACUTT delegate of Brisbane Triathlon Club.
MARK SMOOTHY delegate of Toowoomba Triathlon Club.
ELIZABETH THOMAS delegate of Noosa Triathlon Club.
NOEL PHILLIPS delegate of Gold Coast & Tweed Triathlon Club.
JEFF ROWE delegate of Palm Beach Currumbin Triathlon Club.

The newly elected President resumed the chair.

Following the election of the Committee the following topics were briefly discussed:

1. The sanctioning of rules within the State.
3. Selection of a State team for Australian Nationals.

It was decided to place these topics on the agenda for the next meeting of the Committee of the Q.T.A.

It was also decided that the next Committee meeting would be held in January, 1989. This meeting was to be held in conjunction with a major event in South East Queensland. Meetings were to be held
regularly on a monthly basis, if possible. There were two events proposed for the venue of the next Committee meeting; firstly, the HYATT-HOTEL BIATHLON on the 15th. day of January, 1989, or secondly, the "ALL WOMENS TRIATHLON" on the week end of the 25th.-26th. of January, 1989. The Committee by a majority vote decided on the 15th. day of January, 1989, to be held at approximately 9:30 am. following the finish of the HYATT-HOTEL COOLUM BIATHLON, at Coolum.

The meeting was then concluded.
For information of Committee Members the following are the
addresses and telephone numbers of Committee.

Mr. BARRY HAWKINS
11 CASSIA COURT
PALM BEACH Q 4221
[07] 35 6477

Mr. LEX TOTH
3/16 HENDERSON STREET
SUNSHINE BEACH Q 4567
[H] [071] 473 858; [W] 498 244

Dr. MAL SHINN
4 FIELDING STREET
CURRUMBIN Q 4223
[075] 34 6197

Ms. DONNA FYFE
23 TABOR STREET
RIVERHILLS Q 4074
[H] [07] 279 1323; [W] 253 7155

Mr. RON ACUTT
6/31 St. LEONARDS STREET
COORPAROO Q 4151
[H] [07] 397 1047; [W] 397 11 11

Mr. MARK SMOOTHY
11 ALFORD STREET
TOOWOOMBA Q 4350
[H] [076] 392 000; [W] 324 655

Ms. ELIZABETH THOMAS
12 OCEANIA CRESCENT
SUNSHINE BEACH Q 4567
[H&W] [071] 473 257

Mr. NOEL PHILLIPS
1/40 PACIFIC AVENUE
MIAMI Q 4220
[H] 528 760; [W] 520 775

Mr. JEFF ROWE
18 KIMMULI DRIVE
ELANORA Q 4221
[H] 339 693; [W] [07] 844 44 11
QUEENSLAND TRIATHLON ASSOCIATION

NOMINATION FORM

I, .................................................................................. of
Club ................................................................................
Address ...........................................................................
...................................................................................... Postcode
Telephone..........................................................Home........................................ Business
Wish to nominate for the position of...........................................................
........................................................................................

My nomination is seconded by (two seconds)
Name.............................................................................. Name
..............................................................................
Club............................................................................... Club
..............................................................................
Address........................................................................... Address
..............................................................................
Telephone No. ................................................ Telephone No. ...................................
........................................................................................

Signature.................................................................. Date
........................................................................................

Nomination Forms should be forwarded to:-

Palm Beach Currumbin Triathlon Club
11 Cassia Court
PALM BEACH Q 4221

Any Enquiries Telephone:-

Barry Hawkins (075) 35 6477
QUEENSLAND TRIATHLON ASSOCIATION

Notice is hereby given that the Annual General Meeting of the Queensland Triathlon Association will be held at the Dunes Club, Gold Coast at 12 noon on 20th November. All financial reports and accounts of the Queensland Triathlon Association are available for inspection. Any enquiries should be directed to the Secretary (07) 55 54 457.
The Executive,
Palm Beach Currumbin Triathlon Club
11 Cassia Court
Palm Beach, Qld. 4221

November 6, 1988

Dear Sirs/Madames,

Re: State Triathlon Association Steering Committee meeting October 23.

On behalf of the Steering Committee, we wish to inform you of the continuing developments as to the formation of an active Queensland State Association.

As our previous correspondence advised a further meeting was held at the "Pines", Elanora. The triathlon clubs represented were the Brisbane Club, the Noosa Club, the Gold Coast & Tweed Club and the Palm Beach Currumbin Club. Unfortunately no communications were received from any other Queensland triathlon club.

The Committee resolved that an ANNUAL GENERAL MEETING be held following the Third Enticer Series Race to be held at the "Pines Shopping Centre" Elanora on the 20th. day of November, at approximately 10 am.

It was resolved that all members of presently existing Queensland triathlon clubs shall be entitled to be present and vote.

The following positions were decided to be declared open and nominations in writing be delivered to the above address by the 19th. day of November, 1988. If insufficient nominations are received the nominations from the floor of the meeting shall be taken:

The Committee of the Queensland Triathlon Association

President.
Vice President.
Secretary.
Treasurer.
Publicity officer.
1 Representative from each Club.

It was held that an executive of five be empowered to make executive decisions on behalf of the Q.T.A., this executive should be the office bearers above. It was recommended by the Committee that these office bearers be residents of the S.E. Queensland area. It was further decided that club member representatives could attend Q.T.A. Committee meetings in person, or vote by proxy or telephone.

Clubs are invited to nominate any of their members as office bearers and club representatives for the Committee.

Your attendance and members from your club would be most welcome. We realize that distance might be a problem, and accordingly if a Club representative is unable to attend we invite you to write to the above address or phone Barry Hawkins (075) 35 6477.

The Steering Committee suggested that its funding and membership should come via the various clubs. It was proposed that each club pay something like a $2.00 capitation fee so as to give all its members membership rights to the Q.T.A., this decision would be subject to ratification of the new committee and existing clubs. It was further proposed that the Q.T.A. constitution be in conformity with that of Tri-Fed Australia and other affiliated State Associations.

yours faithfully,

Barry Hawkins and Mal Shinn
The Steering Committee Queensland Triathlon State Association.
The Executive,
PALM BEACH CURRUMBIN TRIATHLON CLUB
11 Cassia Court, PALM BEACH, Qld. 4221
Telephone: 356477

October 14, 1988.

Dear Sirs/ Madames,

re: State Triathlon Association

We are writing on behalf of a steering Committee formed last Saturday the 8th. of October, for the purposes of finding a means to develop an active Queensland State Association. This Committee was formed following a public announcement at the briefing for the Noosa Triathlon for members of the various Clubs throughout the State to discuss this issue.

This meeting was held directly following the briefing at Noosa. At this meeting there were approximately fifteen representatives for 4 trial clubs present. The clubs represented were the Brisbane Club, the Noosa Club, the Gold Coast & Tweed Club and the Palm Beach Currimbin Club.

The meeting discussed what had happened in the past concerning a State Association. The advantages of having an active State body were discussed. It was pointed out that some of the advantages were that a State body could negotiate with the various Queensland Government bodies on behalf of triathlon clubs and the sport in general. Government funding and coaching sponsorship was mentioned. The active promotion of triathlons and multi-sport events in schools and for the youth was also seen to be advantageous via a State Association. A such an Association would allow a voice with Tri Fed Australia, the governing body for Australia and the representative for Australia at the international level. Certain insurance advantages were also mentioned.

The meeting voted to elect a steering Committee to investigate ways of promoting a State Association. The Committee resolved that a further meeting be held following the Second Enticer Series Race to be held at the "Pines Shopping Centre" Elanora on the 23rd. of October and at this meeting all clubs known to the
members be invited to attend or indicate their clubs views re
such an association.

Your, or any member of your Club on behalf of your Club, is
invited to attend this meeting to be held at the "Pines Shopping
Cen
" nor on the 23 rd. of October at approx. 9:30 am.

Following the triathlon. We realize that distance might be a
problem, and accordingly if a Club representative is unable to
attend we invite you to write to the above address or phone Barry
Hawkins (075) 35 6475 to indicate you Club's attitudes etc.

We understand that there is no complete list of the total
triathlon clubs in Queensland. To the best of our knowledge there
are nine clubs in Queensland; namely, the Brisbane Triathlon
Club, the Bundeburg Triathlon Club, the Cairns Triathlon Club,
the Capricorn Coast Triathlon Club, the Gold Coast & Tweed
Triathlon Club, the Noosa Triathlon Club, the Palm beach &
Currumbin Triathlon Club, the Toowomba Triathlon Club, and the
Townsville Triathlon Club. If you know of any other existing
Queensland clubs we would be grateful if you could let us know
the name of the club and a contact address or phone number.

Looking forward to seeing or at least hearing from you,
yours faithfully,

Barry Hawkins and Mai Shinn
Chairman of the Steering Committee for an active State
Triathlon Association.